Fairbanks North Star Borough
Mona Lisa Drexler Assembly Chambers
COVID-19 Operational Mitigation Plan

Facility Name & Address: Mona Lisa Drexler Assembly Chambers
Juanita Helms Administration Center
907 Terminal Street, Fairbanks, AK

Department: Assembly                  Date: June 11, 2020
Updated: April 1, 2022

This mitigation plan is in addition to the July 21, 2021 All Borough Facilities and Functions COVID-19 Core Mitigation Strategies and the Juanita Helms Administration Center Mitigation Plan dated June 1, 2021.

Non-Public Workspace Social Distancing Measures:

- **Clerk and Deputy Clerk Desks**: Only the Clerk’s desk will be used during the meeting. Recorder and Streaming computer will be set up at the Deputy Clerks desk, but no person may sit at this desk. A plexiglass has been installed at the Clerk’s Desk to provide a barrier from the seats at the dais. The deputy clerk’s chair has been removed. (1 seat)

- **Staff Box**: To maintain the required social distancing only two seats will be used in the staff box. Plexiglass barriers have been installed at the staff box. The middle seat is no longer available for use and the chair has been removed. (2 seats)

- **Chizmar Room**: This room is connected to the Chambers and is closed to the public. Internal use is limited to six employees.

18 Seats are available for Assemblymembers, Mayor, Boards and Commission members, Clerks, and staff. See attached seating chart.

Public Seating:

- 88 Public Seats

Routing of Traffic in Order to Minimize Contact:

- Elected Officials, Board and Commission members, and staff will enter the Assembly Chambers through the Assembly Lobby and continue to their designated seats following the arrows to the dais and staff box and exit their seats by following the arrows to the left exit door by the Chizmar Room.
• Public will enter the Assembly Chambers through the Assembly Lobby and continue to public seating areas by following the arrows. The public will exit the chambers by following arrows to the left exit door by the Chizmar Room and exit the building following the directional signs within the first-floor lobby.

**Cleaning Strategies:**

• Clorox wipes are available in the Assembly Chambers for public use to wipe down a chair in the public seating area.

• Clorox wipes are available at the public hearing table for public use to wipe the table surface and public hearing chair.

• After each meeting the dais, staff box, clerk’s desk, microphone buttons and chairs are disinfected.
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<tr>
<th>Savannah Fletcher Assemblymember</th>
<th>Kristan Kelly Assemblymember</th>
<th>Aaron Lojewski Deputy Presiding Officer</th>
<th>Mindy O’Neall Presiding Officer</th>
<th>Matt Cooper Assemblymember Finance Chair</th>
<th>David Guttenberg Assemblymember</th>
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<tbody>
<tr>
<td>Tammie Wilson Assemblymember</td>
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<td>Frank Tomaszewski Assemblymember</td>
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<td>Borough Attorney</td>
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<td>Public Hearing Table</td>
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<td>Jimi Cash Assemblymember</td>
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<td>Mayor</td>
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<td>Audience</td>
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<td>City of Fairbanks Rep</td>
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<tr>
<td>DO NOT USE</td>
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<td>*Deputy</td>
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<td>City of North Pole Rep</td>
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*Social distancing plexiglass installed at staff box and clerk’s desk.