



Fairbanks North Star Borough
 Department of Community Planning
 907 Terminal Street/P.O. Box 71267
 Fairbanks, Alaska 99707-1267
 (907) 459-1260 Fax: (907) 459-1255
 platting@fnsb.us

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PLAT VACATION APPLICATION

File # _____

*****FEES ARE NON-REFUNDABLE*****

- FEES**
- \$500 Vacation of public right-of way, public easement or public area.
 - \$75 Public Utility Easement (PUE) Vacation (for each vacation)

| Applicant: | Surveyor: |
|------------------|------------------|
| Name: | Business Name: |
| | Contact Person: |
| Mailing Address: | Mailing Address: |
| City, State Zip: | City, State Zip: |
| Phone: | Phone: |
| E-mail: | E-mail: |

Vacation Type

Mark applicable vacation requested:

- Dedicated public right-of-way _____ (street name)
- Section line easement _____ (width)
- Public easement: (describe) _____
- Park or public area
- Alley
- Drainage
- Trail easement: Width _____ Designation in FNSB Comprehensive Trail Plan _____
- Other: (describe) _____

Legal Description of Area to be Vacated:

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq. and this document may be subject to public disclosure under state law.

SUBMITTAL REQUIREMENTS:

- A narrative explaining:
 - How the area to be vacated is no longer practical for the uses intended; *and/or*
 - Other provisions that have been made which are more beneficial to the public (FNSBC 17.32.030.E.1)
- A petition (see page 3) signed by:
 - The owners of the majority of the land fronting the area to be vacated; *or*
 - A member of the assembly, the borough mayor, or their designee; *or*
 - An official representative of the state; *or*
 - An official representative of an affected utility (FNSBC 17.32.020.A)
- 12 copies of a preliminary sketch drawn to a scale large enough to be legible, showing:
 - The original tract of land
 - A delineation of the proposal, including the following:
 - All lot dimensions and areas
 - Lakes, streams, natural drainage, wetlands, etc.
 - Topography, including spot elevations/contour intervals as necessary
 - Soil types
 - Flood zone
 - North arrow
 - Improvements on the land, such as:
 - Existing utilities
 - Existing wells, septic systems, buried tanks, vents, etc.
 - Existing roads, structures, driveways, etc.
 - Drainage, including ditches and culverts
 - Vicinity map
 - Adjoining properties
 - Existing and proposed streets, rights-of-way, trails, public areas, and easements (to include section line easement research for section lines within and adjacent to the property to be subdivided, if applicable)
 - Title Block, to include subdivision name, owner's name(s), surveyor, date & legal description of property
 - Additional preliminary plat requirements may be found in FNSBC 17.48.010
- Written recommendations from affected agencies and municipality or evidence they received the preliminary plat 10 working days prior to application submittal (FNSBC 17.32.020.B).
 - Alaska Communication (ACS)
 - Alaska Railroad (ARR)
 - Alyeska (Pipeline)
 - Aurora Energy – steam
 - City of Fairbanks
 - City of North Pole
 - Fairbanks Natural Gas (FNG)
 - Fire Service Area Chief
 - GCI—cable/internet
 - GVEA--electricity
 - Interior Gas Utility (IGU)
 - Road Service Area
 - Utility Services of Alaska (USA, CUC, GHU)-water/sewer
 - Alaska Department of Fish & Game
 - Alaska Department of Natural Resources (DNR), including:
 - Mental Health Trust Land
 - Division of Agriculture
 - Division of Forestry
 - Division of Mining, Land & Water
 - Alaska Department of Transportation
 - US Army Corps of Engineers--wetlands
 - US EPA Region 10 – Storm Water
 - Valley Water
- Title report showing the legal and equitable owners of the land to be altered. Include copies of all documents referenced in the report (FNSBC 17.32.020.D).

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PUBLIC RIGHT-OF-WAY VACATION SIGNATURE PAGE

File # _____

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|--|---------|
| Signatures of owners of a majority of the parcels adjoining the proposed vacation must be submitted (does not apply to public utility easement vacations). Use additional pages if necessary. | |
| Printed name: | E-mail: |
| Signature: | Phone: |
| Mailing address: | |
| Property owned: | |
| Printed name: | E-mail: |
| Signature: | Phone: |
| Mailing address: | |
| Property owned: | |
| Printed name: | E-mail: |
| Signature: | Phone: |
| Mailing address: | |
| Property owned: | |
| Printed name: | E-mail: |
| Signature: | Phone: |
| Mailing address: | |
| Property owned: | |
| Printed name: | E-mail: |
| Signature: | Phone: |
| Mailing address: | |
| Property owned: | |
| Printed name: | E-mail: |
| Signature: | Phone: |
| Mailing address: | |
| Property owned: | |

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