



## CHANGE OF MAILING ADDRESS FORM

Dear Property Owner,

Please help us to keep our records updated with your current mailing address. In order to keep our records current and to ensure that you are receiving your Assessment Notices, Tax Bills and associated correspondence in a timely manner, please utilize this form to advise our office of your current mailing address. **Please complete the form with your updated mailing address and then sign, date and return this form to the address noted above.**

**Please keep in mind that we are unable to update your records unless we have your signature on file.**

If you should have any questions about this form please don't hesitate to contact the Assessing staff at (907) 459-1428.

DATE:

PARCEL ACCOUNT NUMBER(S):

PROPERTY DESCRIPTION(S):

OWNER(S) OF RECORD:

**NEW BILLING ADDRESS:**

Tax Bills & Assessment Notices  
are mailed to your Billing Address.

**Did you know?**  
Your mailing address & your billing address can be different. If you've acquired properties in the past or currently own multiple properties, you could have more than one address on file. Clarifying for us whether you would like all your addresses to be the same or specifying which you'd like different, will keep your Assessment Notices & Tax Bills arriving timely & where you'd like to receive them.

PREVIOUS BILLING ADDRESS:

PREVIOUS MAILING ADDRESS:

Please update my billing address and my mailing address to reflect the **New Billing Address** as noted above.

PLEASE NOTE: If there is more than one owner of record listed above please have each owner sign below indicating they would like their addresses changed.

**SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

Telephone NO: \_\_\_\_\_

COMMENTS &/OR ADDITIONAL INSTRUCTION(S):

FOR ASSESSING STAFF USE ONLY

Updated By: \_\_\_\_\_ Date: \_\_\_\_\_