FAIRBANKS NORTH STAR BOROUGH HEALTH AND SOCIAL SERVICES COMMISSION

MINUTES
February 10, 2021

A regular meeting of the Fairbanks North Star Borough Health & Social Services Commission was held via Zoom from the Mona Lisa Drexler Assembly Chambers, Juanita Helms Administration Center, 907 Terminal Street, Fairbanks, Alaska. The meeting was called to order at 12:30 p.m. by Retchenda George-Bettisworth Chair.

A. ROLL CALL

MEMBERS PRESENT: Pamela Wagaman Peter Pinney
Rosita Wilburn Hollis Hall
Enlow Walker Juanita Webb
Retchenda George-Bettisworth

MEMBERS ABSENT (note if excused): Joe Blackburn (E)

OTHERS PRESENT: Eric Holland, Administrator
Sharon Wittenkeller, Recording Clerk

B. MESSAGES

1. Communications to the Health and Social Services Commission – None.

2. Citizen’s Comments – limited to three (3) minutes

   Ann Weaver, Fairbanks Community Food Bank commented on the Bidnet electronic submission and paper copy packets.

3. Disclosure & Statement of Conflict of Interest – None.

C. APPROVAL OF AGENDA AND CONSENT AGENDA

Motion to approve the agenda and consent agenda made by Commissioner Pinney and seconded by Commissioner Wagaman. Carried without objection or roll call vote.

D. MINUTES

Minutes from March 21, 2020 were approved. Minutes from April 8, 2020 were corrected and approved and minutes from December 9, 2020 were approved.
E. **NEW BUSINESS**

1. HSCMG Scoring Training/Refresher Exercise

   **Chair George-Bettisworth** gave an overview of scoring HSCMG applications. The Commission went through a series of practicing scoring old applications and focused on each of the categories and subcategories within the applications. They discussed how each of them came up with their scores for each category.

2. HSCMG Screening Committee

   **Commissioner Wagaman** and **Chair George-Bettisworth** volunteered to screen HSCMG proposals and to ensure they included critical information. If an agency is missing information, they are given three days to complete the missing information.

3. Meeting Schedule Overview

   Upcoming meetings are scheduled for Saturday, March 20, 2021 at 10:00 a.m. and Monday, March 22, 2021 at 5:30 p.m. if needed for remaining workload of scoring proposals.

4. Agency Site Visits/Reports

   **Commissioner Hall** reported on his site visit with Big Brothers Big Sisters; noting that they are short on Littles and have plenty of Bigs, the agency has been unable to meet with donors and fundraising events had to be cancelled due to Covid-19. His visit with Stevie's Place was scheduled for the following day.

   **Commissioner Wagaman** reported on her visit with the Alzheimer’s Resource of Alaska; noting that Zoom has been their biggest challenge, but it has also given them the ability to reach more people. She also reported on her visit with the Fairbanks Community Food Bank; noting that despite the challenges brought on by Covid-19 all original employees remain working, she spoke of the availability of meals and snacks, the collecting and distributing of food, the tiered approach, and that the Food Bank provided it highest number of meals during Thanksgiving 2020.

   **Commissioner Bryant-Wilburn** reported on her visit with Alaska Legal Services Corporation; noting that the agency has been around for 53 years, and they provide legal services for issues ranging from landlord tenant laws, family law, Medicare, to domestic violence. They are available to clients via Zoom and have six staff members. She also reported on the Northern Hope Center which provides mental health services and activities at the center. They recently purchased a new van to be able to take clients out and they work with many agencies within the community.
5. **Staff Report**

Mr. Holland reported on the FY21 HSCMG; noting that the agencies submitted their reports to the state for quarter 2 in January. Checks will be mailed out to agencies on 2/12/21. Current FY 22 HSCMG proposals are due to be uploaded on Bidnet by 2/18/21. Mr. Holland also spoke of potential candidates for the open seat on the Commission.

6. **EXCUSE FUTURE ABSENCES** - None.

7. **COMMISSIONER’S COMMENTS/COMMUNICATIONS** - None.

8. **ADJOURNMENT**

   There being no further business, the meeting was adjourned at 1:49 p.m.