By: Mindy O’Neall

Bryce J. Ward, Mayor

Introduced: January 13, 2022

FAIRBANKS NORTH STAR BOROUGH

ORDINANCE NO. 2021 - 20 - 1P

AN ORDINANCE AMENDING ORDINANCES NO. 2020-20 AND 2021-20 RELATING TO THE SCOPE OF THE ASSEMBLY’S MULTI-YEAR PROGRAMS FOR EQUIPMENT FOR THE
CHAMBERS AND AMENDING ORDINANCE NO. 2021-20-1D RELATING TO THE FEDERAL
CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS ESTABLISHED UNDER AMERICAN RESCUE PLAN ACT (ARPA) TO ESTABLISH A NEW PROGRAM FOR THE PURPOSE OF PROVIDING AN ADDITIONAL $294,200 OF FUNDING FOR THE PURCHASE AND IMPLEMENTATION OF A COMPREHENSIVE, INTEGRATED AUDIO/VISUAL SYSTEM
IN THE MONA LISA DREXLER ASSEMBLY CHAMBERS AND ADJACENT CHAMBERS LOBBY

WHEREAS, Ordinance No. 2020-20 appropriated $75,000 to the multi-year program entitled “Assembly Chambers Sound System and Projector Screen Replacement” and Ordinance No. 2021-20 appropriated $50,000 to the multi-year program entitled “Assembly Chambers Equipment Replacement;” and

WHEREAS, The existing audio/visual system, installed in 2008, has parts that are not replaceable, has unsupportable technology, includes multiple components that are not integrated, and does not sufficiently meet current teleconferencing needs; and

WHEREAS, The coronavirus pandemic has triggered a shift to remote participation in public meetings on various digital platforms, in addition to in-person attendance, resulting in the need for improved displays, microphones, and speakers; and

WHEREAS, Recent code changes allow citizens to testify telephonically during Assembly meetings without requiring emergency declarations; and
WHEREAS, The Technology Support division of the Digital Services department and the Design and Construction division of the Public Works department provided technical expertise and assisted the Clerk’s Office in preparing a competitive informal Request for Proposals (iRFP) under the guidance of the General Services department; and

WHEREAS, In March and April 2021, the Fairbanks North Star Borough (Borough) solicited proposals to the iRFP for design of an audio/visual system for the Assembly Chambers for a system to facilitate and inform citizens in any meeting format where the Fairbanks North Star Borough Code of Ordinances allows members of the Assembly and the public to participate in-person or remotely; and

WHEREAS, The iRFP’s scope of work included 1) a needs assessment, 2) design (including itemized cost estimates), 3) development of materials (e.g., drawings, technical specifications) for a competitive invitation for bids by the Borough, 4) technical review of bids received, and 5) at the Borough’s option, technical assistance and oversight during system build and implementation; and

WHEREAS, The contractor (the successful iRFP respondent) identified unanticipated work and equipment, and the Design and Construction division reviewed and modified the contractor’s cost estimates to reflect prices in Fairbanks; and

WHEREAS, Due to the increased scope of the project, a building permit will be required and the Design and Construction division should provide project management and expertise; and

WHEREAS, To ensure an effective, efficient, integrated, and comprehensive audio/visual system for public meetings, additional funds are needed including for 1) audio-visual to the overflow audience in the Chambers’ lobby during high citizen participation to inform citizens who are unable to be in the Assembly Chambers of what
item is being discussed and to alert citizens when they are called to testify, 2) removal of
carpet installed on the walls in 1985 because the carpet cannot practically be cleaned, 3)
installation of acoustic wall panels for improved sound quality, 4) electrical,
communications, and casework, 5) cleanup of vole damage and debris, 6) project
management by the Design and Construction division, and 7) 10 percent of the project
cost estimate for contingency funding; and

WHEREAS, Ordinance No. 2021-20-1D appropriated funds from the federal
Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund
established under the American Rescue Plan Act (ARPA) to the Borough, with a significant
portion not yet allocated for any project or program.

NOW, THEREFORE, BE IT ORDAINED by the Assembly of the Fairbanks
North Star Borough:

Section 1. Classification. This ordinance is not of a general and permanent
nature and shall not be codified.

Section 2. Amendment to Titles and Scopes of the Assembly Department’s
Multi-Year Program Appropriations in Ordinances No. 2020-20 and 2021-20. The titles of
the Assembly department’s multi-year program appropriations of $75,000 in Ordinance
No. 2020-20 and $50,000 in Ordinance No. 2021-20 are both changed to “A/V System
Design, Purchase, and Implementation.” The previous scopes for both appropriations
are replaced with the following: “Provide funds for the design, purchase, and
implementation of an integrated and comprehensive audio-visual system in the Assembly
Chambers and adjacent spaces, including all related appurtenances, peripherals, and
construction work.”

Section 3. Amendment to Attachment A of Ordinance No. 2021-20-1D.
Attachment A to Ordinance No. 2021-20-1D is hereby amended to move $294,200 in
unallocated funds to a new priority, Assembly Chambers Audio/Visual Upgrade, as priority number 12 (after Borough Cybersecurity Improvements).

Section 4. Amendment to Attachment B of Ordinance No. 2021-20-1D. Attachment B to Ordinance No. 2021-20-1D is hereby amended to add the following scope:

Assembly Chambers Audio/Visual System (Lost Revenue/Government Services)

Project Scope: Provide additional funding for the design, purchase, and implementation of an integrated and comprehensive audio-visual system in the Assembly Chambers and adjacent spaces, including all related appurtenances, peripherals, and construction work, to facilitate and inform citizens in a hybrid meeting format to allow members of the Assembly, members of boards and commissions, and the public to participate in-person or remotely.

Section 5. Effective Date. Section 2 of this ordinance is retroactively effective to cover all expenditures made against the multi-year program appropriations in Ordinances No. 2020-20 and 2021-20 incurred up to the effective date of this ordinance. The remaining sections of this ordinance are effective at 5:00 p.m. on the first Borough business day following its adoption.

ADOPTED THE _____ DAY OF __________ 2022.

Mindy O’Neall
Presiding Officer

ATTEST:

April Trickey, MMC
Borough Clerk

APPROVED:

Jill S. Dolan
Borough Attorney

Fairbanks North Star Borough, Alaska
ATTACHMENT A

<table>
<thead>
<tr>
<th>Priority</th>
<th>Project/Program Description</th>
<th>Budgetary Guideline</th>
<th>* ARPA Lost Revenue Use Allocation</th>
<th>ARPA Other Uses Allocation</th>
<th>Unallocated</th>
<th>Total</th>
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<tr>
<td>1</td>
<td>FCVB dba Explore Fairbanks Tourism Grant 2021</td>
<td>Other Use</td>
<td>$350,000</td>
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<td>2</td>
<td>FCVB dba Explore Fairbanks Tourism Grant 2022</td>
<td>Other Use</td>
<td>$350,000</td>
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<td>3</td>
<td>Premium Pay for Essential Regional Hospital Workers</td>
<td>Other Use</td>
<td>$4,001,621</td>
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<td>4</td>
<td>Premium Pay for Essential Workers Boroughwide</td>
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<td>5</td>
<td>Snow Groomer for Birch Hill Trails</td>
<td>Lost Revenue Use</td>
<td>$300,000</td>
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<td>6</td>
<td>Health and Social Services Pass-Through Grants Program</td>
<td>Other Use</td>
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<td>7</td>
<td>Borough Online Payment Improvements</td>
<td>Other Use</td>
<td>$300,000</td>
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<td>8</td>
<td>Borough Oil-to-Gas Conversion Program</td>
<td>Lost Revenue Use</td>
<td>$1,000,000</td>
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<td>9</td>
<td>Job Classification and Wage Placement Tool Update</td>
<td>Lost Revenue Use</td>
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<td>10</td>
<td>Qualifying Solid Waste Disposal Enterprise Projects</td>
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<td>11</td>
<td>Borough Cybersecurity Improvements</td>
<td>Lost Revenue Use</td>
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<td>12</td>
<td>Assembly Chambers Audio/Visual System</td>
<td>Lost Revenue Use</td>
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<td>Unallocated</td>
<td>Unallocated</td>
<td>$6,455,800</td>
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Borough Indirect Expense

Total Appropriation

* The total amount classified to the “Lost Revenue Use” cannot exceed the results of the calculation of the Borough’s reduction in revenue as prescribed by the Interim Final Rule (and later by the Final Rule, if different) which is currently estimated at approximately $13 million.

NOTES: Determinations have not yet been made of each project’s or program’s eligibility or of each project’s or program’s use-of-funds classification [(A) public health and negative economic impacts, (B) premium pay to eligible essential workers, (C) government services to extent of reduction in revenue ("lost revenue"), (D) necessary investments in water, sewer, and broadband infrastructure].

The scope of each project or program must be defined and it must be defined in a manner which supports and justifies the two determinations 1) of eligibility and 2) of the use-of-funds classification.
Ordinance 2021-20-1D

2021 Federal Coronavirus State And Local Fiscal Recovery Fund
Project Scopes

Attachment B, as amended by Ordinance No. 2021-20-1P

Explore Fairbanks Tourism Grants (2021 & 2022)
(*Public health and negative economic impacts*)

Project Scope: The project will provide two years’ funding for Explore Fairbanks to continue community-wide efforts to assist the Fairbanks destination tourism industry with marketing, resuming activities, and ensuring visitors are safe during those experiences within the grant requirements of ARPA.

Premium Pay for Essential Regional Hospital Workers
(*Premium Pay for Eligible Essential Workers*)

Project Scope: Funds will be used to provide a grant to Fairbanks Memorial Hospital, the Interior’s only intensive care regional hospital, for premium pay (including for critical shifts) for existing and new staff. Pay programs will be limited to the constraints outlined in the Interim Final Rule and Treasury guidance to include wage caps. Pay programs will be targeted at filling the 200 plus open positions and maintaining the existing workforce. Staffing shortages have reduced our community’s preparedness for COVID surge to a dangerously low level.

Premium Pay for Essential Workers – Boroughwide
(*Premium Pay for Eligible Essential Workers*)

Project Scope: Funds will be used to provide grants to third-party employers with eligible workers performing essential work. Workers that can be included are those at nursing homes, hospitals, and home health care settings; workers at grocery stores and restaurants if there is a demonstrated labor shortage that is causing business closures; transit staff; child care workers, educators, and other school staff; and social services and human services staff.
Snow Groomer for Birch Hill Trails
(Lost revenue/government services)

Project Scope: Birch Hill Recreation Area experienced an increase in use as an outdoor recreation facility during the pandemic. Through agreements, the Nordic Ski Club of Fairbanks maintains trails on lands owned by the Borough and the U.S. Army. The Club has requested funds for a new snow groomer to continue to provide for the increased maintenance needed.

Health and Social Services Pass-Through Grants Program
(Public health and negative economic impact)

Project Scope: To fund community grants to non-profit community assistance organizations under grant requirements provided by a future ordinance. For example, local non-profit community assistance organizations can apply for this funding to assist with impacts related to COVID-19. Examples of acceptable uses could be job training, food and housing insecurity, mental and other health services, and employment and benefit assistance.

Borough Online Payment Improvements
(Public Health)

Project scope: Provide infrastructure and equipment to allow for contactless online payment for services and fees for as many borough departments to mitigate community exposure to COVID-19. Funding may also cover recurring annual fees for the duration of the granting period.

Borough Oil-to-Gas Conversion Program
(Lost revenue/government services)

Project Scope: ARPA funds will be used to fund the voluntary heating oil to natural gas or propane conversion program to help offset the cost of removing, replacing, and/or converting an appliance designed to use heating oil and replacing or converting it to an appliance designed to use natural gas or propane. The program is set forth in FNSBC 21.28.045 and was originally created through Ordinance No. 2019-45.

Job Classification and Wage Placement Tool Update
(Lost revenue government services)

Project Scope: Job classification and salary studies are necessary to ensure the Borough can recruit and retain employees so needed services can be provided.
**Qualifying Solid Waste Disposal Enterprise Project(s)**
*Water and sewer infrastructure*

Project Scope: Funds will be used for projects at the solid waste facility that are eligible to receive financial assistance through the Environmental Protection Agency’s Clean Water State Revolving Fund (CWSRF) or Drinking Water State Revolving Fund (DWSRF). Eligible landfill projects include landfill closure and landfill leachate collection and treatment.

**Borough Cyber Security Improvements**
*Lost revenue/government services*

Project Scope: Funds will be used for Digital Service’s cybersecurity and other security initiatives such as: ransomware recovery; endpoint platform protection, managed security service, and a security event and information management system.

**Assembly Chambers Audio/Visual Upgrade**
*Lost revenue/government services*

Project Scope: Provide additional funding for the design, purchase, and implementation of an integrated and comprehensive audio-visual system in the Assembly Chambers and adjacent spaces, including all related appurtenances, peripherals, and construction work to facilitate and inform citizens in a hybrid meeting format to allow members of the assembly, members of boards and commissions, and the public to participate in-person or remotely.
**Originator's Name:** April Trickey  
**Department:** Assembly

**To Be Introduced/Sponsored By:** Assemblymember Mindy O'Neall and Mayor Bryce Ward

**Abbreviated Ordinance Title:** Amending Ord 20-20-10 - allocating funds for Assembly Chambers AV system

**Department(s)/Division(s) Affected:** Assembly

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**Proposed Introduction Date:** 1/13/2022  
**Ordinance No.:** 2021-20-1P

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### Does this ordinance authorize:

1) a new or expansion of services which entails additional costs beyond that approved in the current adopted budget?  
   - Yes [ ]  
   - No [ ]  

2) a project that is capital in nature and increases operational costs of the Borough in the current or any future fiscal year?  
   - Yes [ ]  
   - No [ ]  

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#### Required Information/Estimates

<table>
<thead>
<tr>
<th>Required Information/Estimates</th>
<th>FY 2021/22</th>
<th>FY 2022/23</th>
<th>FY 2023/24</th>
<th>FY 2024/25</th>
<th>FY 2025/26</th>
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<tbody>
<tr>
<td>1. Timeline inclusive of all phases</td>
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<td>2. Number and type of new positions which may be required</td>
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<td>3. Cost of operations and maintenance</td>
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<td>4. Future costs to complete capital assets</td>
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<td>5. Estimated revenue impact</td>
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<td>6. Estimated non-Borough funds that may be received:</td>
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<tr>
<td>a. to fund the ordinance</td>
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<td>b. to fund future phases</td>
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<td>c. to fund future operations and maintenance costs</td>
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<td>7. Anticipated annual tax subsidy</td>
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**Is backup attached?**  
- Yes [ ]  
- No [ ]

**Contact Person's Name, for FIS questions:** April Trickey  
**Extension:** 1402

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**Director(s) Signature(s):**  
**Date:** 12/17/2021

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**Mayor's Office or Assembly Member Signature:**  
**Date:** 1/3/22

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**Chief Financial Officer Signature:**  
**Date:** 1/3/22