MEMORANDUM

TO: Fairbanks North Star Borough Assembly

THROUGH: Mayor Bryce Ward

FROM: Melissa Harter, Library Director

DATE: December 9, 2021

SUBJECT: Ordinance No. 2021 - 20 - 1M
Appropriating $63,524 for the Institute of Museum and Library Services CARES Act Grant for Bridging the Gap in Computer and Internet Resources Project

Due to the rural residential nature of the Fairbanks North Star Borough (Borough), along with the economic challenges exacerbated by the ongoing pandemic, many of our residents do not have adequate computer and internet access. This lack of access presents a huge hurdle to our citizens efforts to find employment, further their education, and connect with local, state, and federal resources. The computer and internet resources at the Borough library's physical locations are able to address some of that need, but many of our residents are unable to make it to our buildings as frequently as their needs require.

This ordinance appropriates the grant award from the Institute of Museum and Library Services (IMLS) CARES grant to assist in bridging the gap in computer and internet access in our community. The grant provides funding for the Department of Library Services to procure laptops, software, and internet mobile hotspots that can be checked out. The laptops will be usable online or off, and will come pre-loaded with productivity, resume-building, and educational software, along with instructional materials developed by library staff. Laptops will also have safety and security software installed to ensure that patron data is protected and that the assets are recoverable in case of loss. The hotspots will similarly be metered and can be controlled remotely to prevent overuse of data. The grant allows for the purchase of carts to manage, charge, and store laptops between uses, and cases to ensure equipment safety during transport.

Time is of the essence to adopt this ordinance as it will take time to purchase the items needed to provide the service.

I urge its adoption.

Attachment
By: Bryce Ward, Mayor  
Introduced: 12/9/2021

FAIRBANKS NORTH STAR BOROUGH

ORDINANCE NO. 2021 - 20 - 1M

AN ORDINANCE AMENDING THE FY 2021-22 BUDGET BY APPROPRIATING $63,524 IN FEDERAL GRANT FUNDING TO THE SPECIAL REVENUE FUND FOR THE BRIDGING THE GAP IN COMPUTER/INTERNET RESOURCES PROJECT

WHEREAS, The Coronavirus Aid, Relief, and Economic Security (CARES) Act (P.L. 116-136) was signed into law by the President on March 27, 2020; and

WHEREAS, The Institute of Museum and Library Services (IMLS) received a total of $13,800,000 from the CARES Act "to prevent, prepare for, and respond to coronavirus to expand digital network access, purchase internet accessible devices, and provide support services;" and

WHEREAS, IMLS has awarded the Fairbanks North Star Borough (Borough) Public Libraries $63,524 to bridge the gap in computer and internet resources; and

WHEREAS, The IMLS CARES Grant was made available to expand access to underserved communities facing economic hardship and lack of computer and internet access due to the ongoing pandemic; and

WHEREAS, The Borough Department of Library Services provides computers and internet access for use by its patrons; and

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT

Text to be added is underlined

Text to be deleted is [BRACKETED, CAPITALIZED]
WHEREAS, Due to the rural residential nature of the Borough, and the difficulties of the current economic environment, there are many Borough citizens who do not have adequate access to the internet or computers; and

WHEREAS, The computers, software, and mobile hotspots afforded by this grant will provide citizens online and offline resources to assist in their job-seeking, literacy attainment, and educational needs and allow them to conduct their online business.

NOW, THEREFORE, BE IT ORDAINED by the Assembly of the Fairbanks North Star Borough:

Section 1. **Classification.** This ordinance is not of a general and permanent nature and shall not be codified.

Section 2. **Acceptance of Federal Grant Funding.** The Borough formally accepts the award of $63,524 in federal grant funding from the Institute of Museums and Library Services to assist in bridging the gap in computer and internet resources.

Section 3. **Special Revenue Fund Appropriation.** The FY 2021-22 budget is hereby amended by appropriating $63,524 to the Special Revenue Fund budgetary guideline entitled “Bridging the Gap in Computer/Internet Resources” and by increasing estimated revenue from federal grants by a like amount.

Section 4. **Eligible Expenditure Period.** IMLS grant expenditures incurred within the effective dates of the signed federal grant agreement between IMLS and the Borough are eligible for reimbursement.

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT

Text to be **added** is underlined

Text to be **deleted** is [BRACKETED, CAPITALIZED]
Section 5. Effective Date. This ordinance is effective at 5:00 p.m. on the first Borough business day following its adoption.

ADOPTED THE _____ DAY OF ___________. 2022.

Mindy O'Neall
Presiding Officer

APPROVED:

April Trickey, CMC
Borough Clerk

Jill S. Dolan
Borough Attorney
I. Request

Ordinance No: 2021-20-1M Date Introduced: 12/09/2021

Abbreviated Title: Appropriate $63,524 in Federal Grant Funding for Bridging the Gap in Computer/Internet Resources Project

II. Financial Detail

Department/Division Affected: Library Services

<table>
<thead>
<tr>
<th>EXPENDITURE</th>
<th>Special Revenue Fund</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>FY 21/22</td>
<td>FY 21/22</td>
</tr>
<tr>
<td>Commodities</td>
<td>19,112</td>
<td></td>
</tr>
<tr>
<td>Contractual Services</td>
<td>14,893</td>
<td></td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>23,744</td>
<td></td>
</tr>
<tr>
<td>Indirect</td>
<td>5,775</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>63,524</td>
<td></td>
</tr>
</tbody>
</table>

SOURCE OF FUNDING

<table>
<thead>
<tr>
<th>Funding Source</th>
<th>FY 21/22</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal Grant Revenue</td>
<td>63,524</td>
</tr>
<tr>
<td>Contribution from Fund Balance</td>
<td></td>
</tr>
<tr>
<td>Miscellaneous Revenue</td>
<td></td>
</tr>
<tr>
<td>Total Source</td>
<td>63,524</td>
</tr>
</tbody>
</table>

Specify Funding Sources: Institute of Museum and Library Services CARES Act Grant

OTHER FUNDING (PREVIOUSLY APPROPRIATED)

III. Project Purpose:

To bridge the gap of computer and internet resources through library lending

IV. Analysis of Future Liabilities and Funding Sources:

If the grant purchased resources are found to be in high demand, continued lending would incur future costs for software renewal and data plans.

V. Fund Certification: I certify that funding sources are available as detailed in II above.

Debra L. R. Brady
Chief Financial Officer

Date: 11/16/2021
Fairbanks North Star Borough Fiscal
Impact Statement (FIS) (FNSBC 3.20.010 C.)

Originator's Name: Renee Van Nort
Department: Library Services

To Be Introduced/Sponsored By: Mayor Bryce Ward
Abbreviated Ordinance Title: IMLS Grant Bridging the Gap in Computer/Internet Resources
Department(s)/Division(s) Affected: Library Services

Proposed Introduction Date: December 9, 2021
Ordinance No.: 2021-20-1M

Does this ordinance authorize:
1) a new or expansion of services which entails additional costs beyond that approved in the current
   adopted budget? Yes ✓ No *
2) a project that is capital in nature and increases operational costs of the Borough in the current or
   any future fiscal year? Yes _ No ✓ *

<table>
<thead>
<tr>
<th>Required Information/Estimates</th>
<th>FISCAL IMPACT PRO FORMA SUMMARY - BEST ESTIMATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Timeline inclusive of all phases</td>
<td></td>
</tr>
<tr>
<td>2. Number and type of new positions which may be required</td>
<td>na</td>
</tr>
<tr>
<td>3. Cost of operations and maintenance</td>
<td></td>
</tr>
<tr>
<td>4. Future costs to complete capital assets</td>
<td></td>
</tr>
<tr>
<td>5. Estimated revenue impact</td>
<td></td>
</tr>
<tr>
<td>6. Estimated non-Borough funds that may be received:</td>
<td></td>
</tr>
<tr>
<td>a. to fund the ordinance</td>
<td></td>
</tr>
<tr>
<td>b. to fund future phases</td>
<td></td>
</tr>
<tr>
<td>c. to fund future operations and maintenance costs</td>
<td></td>
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<tr>
<td>7. Anticipated annual tax subsidy</td>
<td></td>
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</tbody>
</table>

Is backup attached? Yes ✓ No *

Contact Person's Name, for FIS questions: Renee Van Nort
Extension: 1025

Director(s) Signature(s): dates: 10/25/21
Mayor's Office or Assembly Member Signature: dates: 11/2/21
Chief Financial Officer Signature: dates: 11/16/21