MEMORANDUM

TO: Matt Cooper, Finance Committee Chair
   Fairbanks North Star Borough Assembly
   
THROUGH: Bryce Ward, Borough Mayor

FROM: Cory T. Beal, Chief Procurement Officer
       General Services Department

DATE: December 2, 2021

SUBJECT: RECOMMENDATION TO APPROVE AWARD
RFP Number 22012
Solid Waste Facility Cell Three Leachate Recirculation

CONTRACTOR: HDR Engineering Inc

CONTRACT AMOUNT: $177,909.00

The Department of Public Works recommends Assembly Finance Committee approval of the proposal, as submitted by HDR Engineering Inc, in the amount of $177,909.00.

The project consists of professional design services for the construction of a leachate recirculation field in Municipal Solid Waste (MSW) Cell Three of its Solid Waste Landfill (SWL) facility.

Funding for this project has been made available by Ordinance Number 2020-20-1Y.

The competitive process was conducted in compliance with Title 16. HDR Engineering Inc’s proposal is the highest ranked, responsive offeror.

Please place this recommendation to award on the Assembly Finance Committee agenda for the meeting to be held December 2, 2021. Proposals were opened on September 1, 2021 at 2:00pm for the subject project. The appeal period expired on November 20, 2021 at 5:00pm.

Attached is the documentation package provided by the Department of Public Works.
MEMORANDUM

TO: Cory Beal, Chief Procurement Officer
   Department of General Services

THROUGH: David Bredlie, Director
          Dave Halverson, Architect/Engineer Civil
          Department of Public Works

FROM: Brittany Luchini, Project Manager
      Department of Public Works

DATE: November 10, 2021

SUBJECT: RFP No. 22012
          Solid Waste Facility Cell 3 Leachate Recirculation – 21-SWLPRJ-1
          Recommendation to Award

Action Requested: The Department of Public Works recommends award of RFP No. 22012 – Solid Waste Facility Cell 3 Leachate Recirculation to HDR Engineering, Inc. for a total amount of $177,909.00.

Project Description: This contract provides for professional services for expansion of the leachate recirculation system from Cell 2 into Cell 3 area and future connections to Cell 4 to meet the disposal requirements of increased quantities of leachate.

Funding: Ordinance 2020-20-1Y
# NOTICE OF INTENT TO AWARD

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<th>SUBJECT:</th>
<th>DATE OF NOTICE:</th>
<th>RFP NUMBER:</th>
<th>SUBMITTAL DATE:</th>
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<td>Solid Waste Facility Cell 3 Leachate Recirculation</td>
<td>November 15, 2021</td>
<td>22012</td>
<td>September 1, 2021</td>
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It is the intent of the Fairbanks North Star Borough to award a contract to the following vendor as the highest ranked, responsive, responsible Offeror, in accordance with the specifications and requirements described in this Request for Proposal.

HDR Engineering Inc  
2525 C Street Suite 500  
Anchorage AK 99503

Award may be made no sooner than five (5) days from the date of this notice. This serves solely as notice of the Borough’s intent to award a contract and should not be construed as a notice to proceed with delivery of goods or services.

The Fairbanks North Star Borough appreciates your participation in this competitive solicitation process. If you have any questions about this RFP or its resulting award, please contact the Purchasing Division at (907) 459-1293.

Cory T. Beal  
Chief Procurement Officer

David Bates  
Procurement Specialist
FUND VERIFICATION

to be completed by originating department

DEPARTMENT / DIVISION: Public Works / Design & Construction

IFB / RFP NO.: 22012

PURPOSE / PROJECT NAME: SWL Cell 3 Leachate Recirculation

DESCRIPTION: Professional services for expansion of leachate recirculation system from Cell 2 into Cell 3 area and future connections to Cell 4 to meet the disposal requirements of increased quantities of leachate.

Est. Cost: $180,000.00 Est. Contingency: $23,400.00 Total Cost: $203,400.00

GENERIC SERVICES

SOURCE OF FUNDS:

Account No: LRLSRE-61510 / 21-SWLPRJ-1 Amount: $203,400.00

*If the source of funds above will be used to meet the matching requirements of a grant, please indicate with a Y.

**If the source of funds is a Grant OR a Match to a grant, be sure the preparer has attached a copy of the grant agreement.

Brittany Luchini Project Manager

Date: 1/26/21

Dave Halverson, Supervising A/E

Date: 2/6/2021

David Bredlin, Director Public Works

Date: 1/26/21

On the date signed above by Accounting, fund sources shown above are sufficient to pay the costs of the requested action and may legally be used for this purpose.

Local bidder preference (FNSB 16.16.050) is prohibited.

***Local bidder preference (FNSB 16.16.050) is allowed.

Funding Source U.S. DOT - FTA

Funding Source U.S. DOT – all other

Funding Source Federal Common Rule

Funding Source Other (Note the agency)

Funding Source N/A

Chief Accountant or Grants Accountant

Date: 1/27/21

***NOTE: If local bidder preference is allowed, a change in funding source, which impacts this determination, is not permissible after the opening date and time of an Invitation for bid (IFB).