



# Fairbanks North Star Borough

**DIGITAL SERVICES**

Main: (907) 459-1488

Fax: (907) 459-1486

## MEMORANDUM

To: Fairbanks North Star Borough Assembly

Through: Bryce Ward, Borough Mayor *[Signature]*

From: Blake Moore, Director, Digital Services *BEM*

Date: November 10, 2021

Subject: Ordinance 2021 - 20 -1K  
Lapsing the remaining ONESolution Networking Upgrade Project funds to ITIS Reserve Fund balance

Ordinance No. 2014-20-2J appropriated \$500,000 from the Facilities Maintenance Reserve for the Building Network LAN Wiring Upgrade to Support ONESolution – 8 Buildings. That project is as complete as it will be, as currently appropriated, and has a balance of \$290,507.18. The Information Technology Infrastructure Sustainment (ITIS) Reserve has a current balance of \$726,481.96. This ordinance would lapse \$290,507.18 of the project balance to the ITIS Reserve, resulting in the ITIS Reserve balance of \$1,016,989.14. The below table (not completely chronological) delineates the transactions relating to the ITIS Reserve since its inception in 2016, including this ordinance if passed in its submitted form.

Initial Funding and Appropriation (Ordinance 2015-20-2H)	TAPS Settlement	\$1,992,401.28
	FY 2016 IT Infrastructure Upgrades Appropriation	(\$1,305,000.00)
	FY 2016 IT Infrastructure Upgrades Lapse	\$247,036.01
	FY 2018-2019	\$250,000.00
Annual Funding	FY 2019-2020	\$250,000.00
	FY 2020-2021	\$250,000.00
	FY 2021-2022	\$500,000.00
Property Tax System (Ordinance 2019-20-1J)	TACS Project Lapse	\$55,467.07
	IFAS Project Lapse	\$279,026.00
	Contribution from Fund Balance	\$300,000.00
Ordinance 2019-20-1Q	Property Tax System Implementation Appropriation	(\$1,797,510.00)
IT Infrastructure	Several IT Projects Lapse	\$105,061.60
Cyber Security Technology	FY 2021-2022 Appropriation	(\$150,000.00)
This Ordinance	FY 2021-2022 Appropriation	(\$250,000.00)
	ONESolution Networking Upgrades Lapse	\$290,507.18
	Balance	\$1,016,989.14

I urge your support of this ordinance.

Attachment: Ordinance

1 By: Bryce J. Ward, Mayor  
2 Introduced: 11/10/2021  
3

4 FAIRBANKS NORTH STAR BOROUGH

5  
6 ORDINANCE NO. 2021 - 20 - 1K  
7

8 AN ORDINANCE AMENDING THE FY 2021-22 BUDGET BY LAPSING \$290,507.18 FROM  
9 THE BUILDING NETWORK LAN WIRING UPGRADE PROJECT TO THE INFORMATION  
10 TECHNOLOGY INFRASTRUCTURE SUSTAINMENT (ITIS) RESERVE WITHIN THE  
11 CAPITAL PROJECTS FUND  
12

13 WHEREAS, Ordinance No. 2015-20-2H created the Information Technology  
14 Infrastructure Sustainment (ITIS) Reserve to accumulate funds for three purposes: 1) to  
15 pay for any equipment or software purchases needed during a fiscal year that are not  
16 otherwise specifically appropriated as part of a fiscal year budget, 2) to pay for host-  
17 based software that meets the Fairbanks North Star Borough's (Borough) capitalization  
18 criteria and for related hardware, and 3) to pay for consultant assistance for technical  
19 issues beyond the skills and training of existing Borough IT staff; and  
20

21 WHEREAS, Ordinance No. 2014-20-2J appropriated \$500,000 from the  
22 Facilities Maintenance Reserve for the Building Network LAN Wiring Upgrade to Support  
23 ONESolution-8 Buildings Project (Project) and upon completion lapsed the remaining  
24 funds to Facilities Maintenance Reserve fund balance; and  
25

26 WHEREAS, The Project is as complete as it can be, as appropriated; and  
27

28 WHEREAS, The remaining balance in the Project is \$290,507.18 and should  
29 now lapse to the fund balance of the ITIS Reserve to be available for future IT projects.  
30

31 NOW, THEREFORE, BE IT ORDAINED by the Assembly of the Fairbanks  
32 North Star Borough:

*AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT*  
Text to be *added* is underlined  
Text to be *deleted* is [BRACKETED, CAPITALIZED]

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Section 1. Classification. This ordinance is not of a general and permanent nature and shall not be codified.

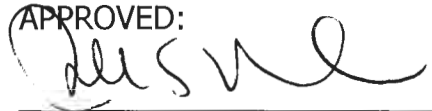
Section 2. Capital Projects Fund Lapsing of Prior Appropriation. Notwithstanding Section 5, the "Lapse of Funds" clause, in Ordinance No. 2014-20-2J, the unencumbered, unexpended balance of \$290,507.18 for the Building Network LAN Upgrade to Support ONESolution-8 Buildings project shall lapse to the ITIS Reserve fund balance within the Capital Projects Fund.

Section 3. Effective Date. This ordinance is effective at 5:00 p.m. on the first Borough business day following its adoption.

ADOPTED THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 2021.

\_\_\_\_\_  
Mindy O'Neall  
Presiding Officer

ATTEST:  
\_\_\_\_\_  
April Trickey, CMC  
Borough Clerk

APPROVED:  
  
\_\_\_\_\_  
Jill S. Dolan  
Borough Attorney

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT  
Text to be *added* is underlined  
Text to be *deleted* is [BRACKETED, CAPITALIZED]

FAIRBANKS NORTH STAR BOROUGH  
FISCAL NOTE

I. Request

Ordinance No: 2021-20-1K Date Introduced: November 10, 2021

Abbreviated Title: Lapsing \$290,507.18 from the Building Network LAN Wiring Upgrade Project to the ITIS Reserve Fund Balance

II. Financial Detail

Department/Division Affected: Digital Services

Capital Projects Fund

EXPENDITURE	Building Network LAN Wiring Upgrade Project	ITIS Reserve
	FY 21/22	FY 21/22
Various Categories	(290,507.18)	
Contribution to Fund Balance		290,507.18
Contribution to Capital Projects Fund	290,507.18	
Total	-0-	290,507.18

SOURCE OF FUNDING

Contribution from Capital Projects Fund		290,507.18
Contribution from General Fund		
Total		290,507.18

Specify Funding Sources: Lapsing the Building Network LAN Wiring Project to the ITIS Reserve

OTHER FUNDING (PREVIOUSLY APPROPRIATED)

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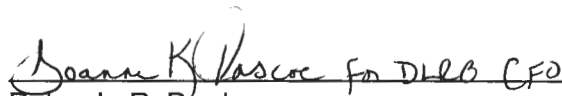
III. Project Purpose:

To lapse the unexpended, unencumbered balance in the Building Network LAN Wiring Upgrade Project to the ITIS Reserve fund balance

IV. Analysis of Future Liabilities and Funding Sources:

None

V. Fund Certification: I certify that funding sources are available as detailed in II above.

  
Debra L. R. Brady 10/19/2021  
 Chief Financial Officer Date

mkk	FA	GLA
ms	CA	ED
	SpA	C
	BM	SA

**Fairbanks North Star Borough Fiscal  
Impact Statement (FIS) (FNSBC 3.20.010 C.)**

Check	Date
Version 1	
Version 2	
Version 3	
Version 4	

**Originator's Name:** Blake Moore **Department:** Digital Services

**To Be Introduced/Sponsored By:** Mayor

**Abbreviated Ordinance Title:** Lapsing LAN Wiring Upgrade Project to ITIS Reserve

**Department(s)/Division(s) Affected:** Digital Services/Public Works/Mayor's

**Proposed Introduction Date:** November 10th, 2021 **Ordinance No.:** 2021-20-1K

**Does this ordinance authorize:**

- 1) a new or expansion of services which entails additional costs beyond that approved in the current adopted budget? Yes \_\_\_ No  \*
- 2) a project that is capital in nature and increases operational costs of the Borough in the current or any future fiscal year? Yes \_\_\_ No  \*

Required Information/Estimates	FISCAL IMPACT PRO FORMA SUMMARY - BEST ESTIMATE				
	Remainder of Current FY	1st Full FY of Operations	2nd Full FY of Operations	3rd Full FY of Operations	4th Full FY of Operations
	FY 20__ / __	FY 20__ / __	FY 20__ / __	FY 20__ / __	FY 20__ / __
1. Timeline inclusive of all phases					
2. Number and type of new positions which may be required					
3. Cost of operations and maintenance					
4. Future costs to complete capital assets					
5. Estimated revenue impact					
6. Estimated non-Borough funds that may be received:					
a. to fund the ordinance					
b. to fund future phases					
c. to fund future operations and maintenance costs					
7. Anticipated annual tax subsidy					

Is backup attached? Yes \_\_\_ No

**Contact Person's Name, for FIS questions:** Blake Moore **Extension:** 1485

**Director(s) Signature(s):** *BLM* **Date:** 10/1/2021

**Mayor's Office or Assembly Member Signature:** *Jamiso Wilton* **Date:** 10/19/21

**Chief Financial Officer Signature:** *Jean K. Hoover* **Date:** 10/19/21