TO: Fairbanks North Star Borough Assembly
THRU: Bryce Ward, Borough Mayor
FROM: David Bredlie, Director
Department of Public Works
DATE: November 10, 2021

SUBJECT: Ordinance 2021-20-1J

Appropriation of supplemental funds from the CIP&MR for the Pioneer Park Restroom Replacement Project and amending the project description in the FY 2022 CIP

This ordinance amends the FY 2021-22 budget by appropriating $400,000 in additional funding from the Capital Improvement Program and Maintenance Reserve (CIP&MR) to the Pioneer Park Restroom Replacement Project and also amends the FY 2022 Capital Improvement Program (CIP).

The Pioneer Park Restroom Replacement Project was adopted in the FY 2021 and FY 2022 CIPs and included replacing three restrooms in the park and constructing a replacement park office. Since the project nomination in 2019, the Department of Parks and Recreation has completed a Pioneer Park Master Plan. The concepts in the master plan have altered the scope for this project. It was decided that the project scope should be changed to replacing the existing restroom, Building 32, with a heated restroom of similar capacity and location and renovating restroom, Building 21, to current code and ADA compliance. The Department of Public Works, Design and Construction Division, has advanced this project to the conceptual design phase. Based on cost estimates from the conceptual design package, an additional $400,000 is required to move forward with this project.

I urge its adoption.

Attachments
By: Bryce J. Ward, Mayor
Introduced: 11/10/2021

FAIRBANKS NORTH STAR BOROUGH

ORDINANCE NO. 2021 - 20 - 1J

AN ORDINANCE AMENDING THE FY 2021-22 BUDGET BY APPROPRIATING AN ADDITIONAL $400,000 FROM THE CAPITAL IMPROVEMENT PROGRAM AND MAINTENANCE RESERVE TO THE CAPITAL PROJECTS FUND FOR THE PIONEER PARK RESTROOM REPLACEMENT PROJECT AND AMENDING THE FY 2022 CAPITAL IMPROVEMENT PROGRAM BY CHANGING THE PROJECT DESCRIPTION

WHEREAS, The Fairbanks North Star Borough (Borough) Assembly established the Capital Improvement Program and Maintenance Reserve (CIP&MR) by Ordinance No. 2021-14 to accumulate funds for projects included in the capital improvement program and include such things as major maintenance, repairs, upgrades, renovation or rehabilitation, expansion, demolition, and new construction of Borough facilities; and

WHEREAS, The CIP&MR had a balance of $21,662,908 as of the biweekly Fund Balance Estimate provided to the Assembly at the regular meeting on October 14, 2021; and

WHEREAS, On June 25, 2020, the Borough Assembly adopted the FY 2021 Capital Improvement Program (CIP) in Resolution No. 2020-12, which included the Pioneer Park Restroom Replacement and Office Space Project with a project scope that included replacing three restroom buildings and the Park office; and

WHEREAS, Ordinance No. 2020-20-1B allocated $1,800,000 for the Pioneer Park Restroom Replacement and Office Space Project; and

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be added is underlined
Text to be deleted is [BRACKETED, CAPITALIZED]
WHEREAS, On April 22, 2021, the Borough Assembly adopted the FY 2022 Capital improvement Program in Resolution No. 2021-12 which made no changes to the Pioneer Park Restroom Replacement Project from the FY 2021 CIP; and

WHEREAS, The Parks and Recreation Department has completed a master plan for Pioneer Park which locates the park office in a future park building and alters the original ideas for this project; and

WHEREAS, During the scoping and concept design phases it was decided that this project scope should be reduced to replacing one restroom and renovating another; and

WHEREAS, The project has proceeded to a conceptual design level and it has been identified that an additional $400,000 is required for the project.

NOW, THEREFORE, BE IT ORDAINED by the Assembly of the Fairbanks North Star Borough:

Section 1. Classification. This ordinance is not of a general and permanent nature and shall not be codified.

Section 2. FY 2022 Capital Improvement Program Amendment. As set out in the attachment, Amendment #1, the FY 2022 CIP project entitled “Pioneer Park Restroom Replacement and Office Space” is amended to be the “Pioneer Park Restroom Replacement” and change the project description from “The project would replace all three outdoor restroom buildings that service Pioneer Park. One of the facilities would also house an additional 2,000 square feet of office and staff space, and the restroom facilities would be heated for year-round park use (during business hours). The other

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be added is underlined
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facilities would be seasonal. All restrooms would be built to current code in a manner consistent with the park character.” to “The project would replace the existing restroom, Building 32, with a heated restroom of similar capacity and renovate restroom, Building 21, for ADA compliance.”; and the estimated total cost of the project is increased to $2,200,000.

Section 3. Capital Improvement Program and Maintenance Reserve Appropriation. The FY 2021-22 budget is hereby amended by appropriating $400,000 to the Capital Improvement Program and Maintenance Reserve budgetary guideline entitled “Contribution to Capital Projects Fund” and by increasing Contribution from Fund Balance by a like amount.

Section 4. Capital Projects Fund Appropriation. The FY 2021-22 budget is hereby amended by appropriating $400,000 to the Capital Projects Fund budgetary guideline entitled “Pioneer Park Restroom Replacement” and by increasing Contribution from the Capital Improvement Program and Maintenance Reserve by a like amount.

Section 5. Lapse of Funds. Upon completion or abandonment of the project, the unencumbered, unexpended funds will lapse to the fund balance of the Capital Improvement Program and Maintenance Reserve.

Section 6. Effective Date. This ordinance is effective at 5:00 p.m. on the first Borough business day following its adoption.

ADOPTED THE _____ DAY OF ___________ 2021.

______________________________
Mindy O'Neall
Presiding Officer

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be added is underlined
Text to be deleted is [BRACKETED, CAPITALIZED]
April Trickey, CMC
Borough Clerk

Jill S. Dolan
Borough Attorney

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be added is underlined
Text to be deleted is [BRACKETED, CAPITALIZED]
FY 2022 Capital Improvement Program  
(Resolution No. 2021-12) 

**AMENDMENT #1**

Ordinance No: 2021-20-1J  
Introduction Date: 11/10/2021

**As Adopted:**

<table>
<thead>
<tr>
<th>Project Name:</th>
<th>Pioneer Park Restroom Replacement and Office Space</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Description:</td>
<td>The project would replace all three outdoor restroom buildings that service Pioneer Park. One of the facilities would also house an additional 2,000 square feet of office and staff space, and the restroom facilities would be heated for year-round park use (during business hours). The other facilities would be seasonal. All restrooms would be built to current code in a manner consistent with the park character.</td>
</tr>
</tbody>
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<table>
<thead>
<tr>
<th>Funding (code)</th>
<th>FY21</th>
<th>FY22</th>
</tr>
</thead>
<tbody>
<tr>
<td>Capital Improvement Program and Maintenance Reserve (CIP&amp;MR)</td>
<td>1,800,000</td>
<td></td>
</tr>
<tr>
<td>Project Total</td>
<td><strong>$1,800,000</strong></td>
<td>1,800,000</td>
</tr>
</tbody>
</table>

| CIP&MR Balance | 19,731,723 | 18,795,723 |

**As Amended:**

<table>
<thead>
<tr>
<th>Project Name:</th>
<th>Pioneer Park Restroom Replacement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Description:</td>
<td>The project would replace the existing restroom, Building 32, with a heated restroom of similar capacity and renovate restroom, Building 21, for ADA compliance.</td>
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</table>

<table>
<thead>
<tr>
<th>Funding (code)</th>
<th>FY21</th>
<th>FY22</th>
</tr>
</thead>
<tbody>
<tr>
<td>Capital Improvement Program and Maintenance Reserve (CIP&amp;MR)</td>
<td>1,800,000</td>
<td>400,000</td>
</tr>
<tr>
<td>Project Total</td>
<td><strong>$2,200,000</strong></td>
<td>1,800,000</td>
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</table>

| CIP&MR Balance | 19,731,723 | 18,395,723 |

*These are the balances as displayed in the FY 2022 CIP and are only adjusted for this amendment.
I. Request

Ordinance No: 2021-20-1J  Date Introduced: November 10, 2021

Abbreviated Title: Appropriate an additional $400,000 from the Capital Improvement Program and Maintenance Reserve for the Pioneer Park Restroom Replacement Project and Amend the Project Description in the FY 2022 Capital Improvement Program

II. Financial Detail

Department/Division Affected: Public Works / Designs and Construction

<table>
<thead>
<tr>
<th>EXPENDITURE</th>
<th>Capital Improvement Program and Maintenance Reserve</th>
<th>Capital Projects Fund</th>
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</thead>
<tbody>
<tr>
<td>Contribution to Capital Projects Fund</td>
<td>FY 21/22</td>
<td>FY 21/22</td>
</tr>
<tr>
<td>Awaiting Budget</td>
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<td>400,000</td>
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<tr>
<td>Indirect</td>
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<td>400,000</td>
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<tr>
<td>Total</td>
<td></td>
<td>400,000</td>
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</tbody>
</table>

SOURCE OF FUNDING

Federal Grant Revenue
Contribution from Fund Balance 400,000
Contribution from Capital Improvement Program and Maintenance Reserve 400,000
Total 400,000 400,000

Specify Funding Sources: Capital Improvement Program and Maintenance Reserve

OTHER FUNDING (PREVIOUSLY APPROPRIATED)

Ord. No. 2020-20-1B 1,800,000

III. Project Purpose:

To provide additional funding for replacement of one bathroom and renovation of another bathroom at Pioneer Park

IV. Analysis of Future Liabilities and Funding Sources:

On-going maintenance

V. Fund Certification: I certify that funding sources are available as detailed in II above.

Debra L. R. Brady
Chief Financial Officer

10/19/2021 Date
Originator's Name: David Bredlie  
Department: Public Works

To Be Introduced/Sponsored By: Mayor Ward

Abbreviated Ordinance Title: Pioneer Park Restroom Replacement Supplemental Funding

Department(s)/Division(s) Affected: Public Works / D&C

Proposed Introduction Date: November 10, 2021 Ordinance No.: 2021-20-1J

Does this ordinance authorize:
1) a new or expansion of services which entails additional costs beyond that approved in the current adopted budget?  
Yes ___ No ___ ✓__

2) a project that is capital in nature and increases operational costs of the Borough in the current or any future fiscal year? Yes ___ No ___ ✓__

FISCAL IMPACT PRO FORMA SUMMARY - BEST ESTIMATE

<table>
<thead>
<tr>
<th>Required Information/Estimates</th>
<th>FY 2021</th>
<th>FY 2022</th>
<th>FY 2023</th>
<th>FY 2024</th>
<th>FY 2025</th>
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</thead>
<tbody>
<tr>
<td>1. Timeline inclusive of all phases</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>2. Number and type of new positions which may be required</td>
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<td>0</td>
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<td>3. Cost of operations and maintenance</td>
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<td>4. Future costs to complete capital assets</td>
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<td>5. Estimated revenue impact</td>
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<td>$0.00</td>
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<tr>
<td>6. Estimated non-Borough funds that may be received:</td>
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<td></td>
<td></td>
<td></td>
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<tr>
<td>a. to fund the ordinance</td>
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<td>$0.00</td>
<td>$0.00</td>
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<tr>
<td>b. to fund future phases</td>
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<td>$0.00</td>
<td>$0.00</td>
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<td>$0.00</td>
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<tr>
<td>c. to fund future operations and maintenance costs</td>
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<tr>
<td>7. Anticipated annual tax subsidy</td>
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Contact Person's Name, for FIS questions: David Bredlie  
Extension: x1360

Director(s) Signature(s):  
Date: 10/7/21

Mayor's Office or Assembly Member Signature: Ward  
Date: 10/7/21

Chief Financial Officer Signature:  
Date: 10/7/21