MEMORANDUM

TO: Fairbanks North Star Borough Assembly

THRU: Bryce Ward, Borough Mayor

FROM: David Bredlie, Director
Department of Public Works

DATE: November 10, 2021

SUBJECT: Ordinance 2021-20-1I

Appropriation of supplemental funds from the CIP&MR for the Growden Field Upgrades Project and amending the project description in the FY 2022 CIP

This ordinance amends the FY 2021-22 budget by appropriating $248,500 in additional funding from the Capital Improvement Program and Maintenance Reserve (CIP&MR) to the Growden Field Upgrades Project and also amends the project description in the FY 2022 Capital Improvement Program (CIP) to reflect the actual scope of work for the project.

The Growden Field Upgrades Project that was adopted in the FY 2021 and FY 2022 CIPs included a description for three items of work: replacing sections of seating, new restroom facilities, and replacing the infield artificial turf. Project funding is not adequate to complete those items. In scoping meetings with the user group, the infield turf was identified as the number one priority for the project. The Department of Public Works, Design and Construction Division, has advanced the turf replacement project to the 95% design stage. Based on the cost estimates provided with the 95% design package, an additional $248,500 is required to move forward with this project.

I urge its adoption.

Attachment
FAIRBANKS NORTH STAR BOROUGH

ORDINANCE NO. 2021-20-1I

AN ORDINANCE AMENDING THE FY 2021-22 BUDGET BY APPROPRIATING AN ADDITIONAL $248,500 FROM THE CAPITAL IMPROVEMENT PROGRAM AND MAINTENANCE RESERVE TO THE CAPITAL PROJECTS FUND FOR THE GROWDEN FIELD UPGRADES PROJECT AND AMENDING THE FY 2022 CAPITAL IMPROVEMENT PROGRAM BY CHANGING THE PROJECT DESCRIPTION

WHEREAS, The Fairbanks North Star Borough (Borough) Assembly established the Capital Improvement Program and Maintenance Reserve (CIP&MR) by Ordinance No. 2021-14 to accumulate funds for projects included in the capital improvement program and include such things as major maintenance, repairs, upgrades, renovation or rehabilitation, expansion, demolition, and new construction of Borough facilities; and

WHEREAS, The CIP&MR had a balance of $21,662,908 as of the biweekly Fund Balance Estimate provided to the Assembly at the regular meeting on October 14, 2021; and

WHEREAS, On June 25, 2020, the Borough Assembly adopted the FY 2021 Capital Improvement Program (CIP) in Resolution No. 2020-12, which included the Growden Field Upgrades Project with a project scope that included replacing the blue section of seating behind the box seats, construct new restroom facilities, and replace

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be added is underlined
Text to be deleted is [BRACKETED, CAPITALIZED]
WHEREAS, On April 22, 2021, the Borough Assembly adopted the FY 2022 CIP in Resolution No. 2021-12, which made no changes to the Growden Field Upgrades Project from the FY 2021 CIP; and

WHEREAS, There has been a total of $150,000 in donations received for the Growden Field Upgrades Project which provides for a total project budget of $490,000; and

WHEREAS, It was identified early in the scoping phase that the project budget would not be sufficient to complete all three project scope items and in meetings with the user group the infield artificial turf was the highest priority and it was agreed that this project would focus on the infield turf; and

WHEREAS, The project has proceeded to the 95 percent design stage and it has been identified that an additional $248,500 is required for the project.

NOW, THEREFORE, BE IT ORDAINED by the Assembly of the Fairbanks North Star Borough:

Section 1. Classification. This ordinance is not of a general and permanent nature and shall not be codified.

Section 2. FY 2022 Capital Improvement Program Amendment. As set out in the attachment, Amendment #2, the FY 2022 CIP project entitled “Growden Field Upgrades” is amended to change the project description from “The project would make the following potentially phased improvements: replace the blue section of seating behind the box seats, construct new restroom facilities, and replace the artificial playing surface.”

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be added is underlined
Text to be deleted is [BRACKETED, CAPITALIZED]
to "The project would replace the artificial playing surface."; and the estimated total cost
of the project is increased to $738,500.

Section 3. Capital Improvement Program and Maintenance Reserve Appropriation. The FY 2021-22 budget is hereby amended by appropriating $248,500 to the Capital Improvement Program and Maintenance Reserve budgetary guideline entitled "Contribution to Capital Projects Fund" and by increasing Contribution from Fund Balance by a like amount.

Section 4. Capital Projects Fund Appropriation. The FY 2021-22 budget is hereby amended by appropriating $248,500 to the Capital Projects Fund budgetary guideline entitled "Growden Field Upgrades" and by increasing Contribution from the Capital Improvement Program and Maintenance Reserve by a like amount.

Section 5. Lapse of Funds. Upon completion or abandonment of the project, the unencumbered, unexpended funds will lapse to the fund balance of the Capital Improvement Program and Maintenance Reserve.

Section 6. Effective Date. This ordinance is effective at 5:00 p.m. on the first Borough business day following its adoption.

ADOPTED THE _____ DAY OF ____________ 2021.

Mindy O'Neall
Presiding Officer
AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT

Text to be added is underlined

Text to be deleted is [BRACKETED, CAPITALIZED]
**FY 2022 Capital Improvement Program**  
(Resolution No. 2021-12)

**AMENDMENT #2**

**Ordinance No:** 2021-20-1I  
**Introduction Date:** 11/10/2021

**Project Name:** Growden Field Upgrades

### As Adopted:

**Project Description:**
The project would make the following potentially phased improvements: replace the blue section of seating behind the box seats, construct new restroom facilities, and replace the artificial playing surface.

<table>
<thead>
<tr>
<th>Funding (code)</th>
<th>FY21</th>
<th>FY22</th>
</tr>
</thead>
<tbody>
<tr>
<td>Capital Improvement Program and Maintenance Reserve (CIP&amp;MR)</td>
<td>340,000</td>
<td></td>
</tr>
<tr>
<td>Donations or Gifts (DG)</td>
<td>160,000</td>
<td></td>
</tr>
<tr>
<td>Project Total</td>
<td>$500,000</td>
<td>500,000</td>
</tr>
</tbody>
</table>

**CIP&MR Balance**  
<table>
<thead>
<tr>
<th>FY21</th>
<th>FY22</th>
</tr>
</thead>
<tbody>
<tr>
<td>19,731,723</td>
<td>18,795,723</td>
</tr>
</tbody>
</table>

### As Amended:

**Project Description:**
The project would replace the artificial playing surface.

<table>
<thead>
<tr>
<th>Funding (code)</th>
<th>FY21</th>
<th>FY22</th>
</tr>
</thead>
<tbody>
<tr>
<td>Capital Improvement Program and Maintenance Reserve (CIP&amp;MR)</td>
<td>340,000</td>
<td>248,500</td>
</tr>
<tr>
<td>Donations or Gifts (DG)</td>
<td>160,000</td>
<td></td>
</tr>
<tr>
<td>Project Total</td>
<td>$748,000</td>
<td>500,000</td>
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</table>

**CIP&MR Balance ***  
<table>
<thead>
<tr>
<th>FY21</th>
<th>FY22</th>
</tr>
</thead>
<tbody>
<tr>
<td>19,731,723</td>
<td>18,547,223</td>
</tr>
</tbody>
</table>

*These are the balances as displayed in the FY 2022 CIP and are only adjusted for this amendment.
I. Request

Ordinance No: 2021-20-1I  
Date Introduced: November 10, 2021

Abbreviated Title: Appropriate $248,500 from the Capital Improvement Program and Maintenance Reserve for the Growden Field Upgrades Project and Amend the Project Description in the FY 2022 Capital Improvement Program

II. Financial Detail

Department/Division Affected: Public Works / Designs and Construction

<table>
<thead>
<tr>
<th>EXPENDITURE</th>
<th>Capital Improvement Program and Maintenance Reserve</th>
<th>Capital Projects Fund</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>FY 21/22</td>
<td>FY 21/22</td>
</tr>
<tr>
<td>Contribution to Capital Projects Fund</td>
<td>248,500</td>
<td></td>
</tr>
<tr>
<td>Awaiting Budget</td>
<td></td>
<td>248,500</td>
</tr>
<tr>
<td>Indirect</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>248,500</td>
<td>248,500</td>
</tr>
</tbody>
</table>

SOURCE OF FUNDING

| Federal Grant Revenue             |                                                    |
| Contribution from Fund Balance    | 248,500                                            |
| Contribution from Capital Improvement Program and Maintenance Reserve | 248,500 |
| Total                             | 248,500                                            | 248,500               |

Specify Funding Sources: Capital Improvement Program and Maintenance Reserve

OTHER FUNDING (PREVIOUSLY APPROPRIATED)

| Ord. No. 2020-20-1B | 500,000 |

III. Project Purpose:

To provide additional funding to replace the artificial playing surface at Growden Field

IV. Analysis of Future Liabilities and Funding Sources:

On-going maintenance

V. Fund Certification: I certify that funding sources are available as detailed in II above.

Debra L. R. Brady  
Chief Financial Officer  
10/10/2021
Fairbanks North Star Borough Fiscal Impact Statement (FIS) (FNSBC 3.20.010 C.)

Originator's Name: David Bredlie
Department: Public Works

To Be Introduced/Sponsored By: Mayor Ward

Abbreviated Ordinance Title: Growden Field Upgrade Supplemental Funding

Department(s)/Division(s) Affected: Public Works / D&C

Proposed Introduction Date: November 10, 2021
Ordinance No.: 2021-20-1I

Does this ordinance authorize:
1) a new or expansion of services which entails additional costs beyond that approved in the current adopted budget? Yes No
2) a project that is capital in nature and increases operational costs of the Borough in the current or any future fiscal year? Yes No

FISCAL IMPACT PRO FORMA SUMMARY - BEST ESTIMATE

Required Information/Estimates

1. Timeline inclusive of all phases
2. Number and type of new positions which may be required
3. Cost of operations and maintenance
4. Future costs to complete capital assets
5. Estimated revenue impact
6. Estimated non-Borough funds that may be received:
   a. to fund the ordinance
   b. to fund future phases
   c. to fund future operations and maintenance costs
7. Anticipated annual tax subsidy

Is backup attached? Yes No

Contact Person's Name, for FIS questions: David Bredlie
Extension: x1360

Director(s) Signature(s): Date: 10/4/21

Mayor's Office or Assembly Member Signature: Date: 10/7/21

Chief Financial Officer Signature: Date: 10/9/21