




Fairbanks North Star Borough

DEPARTMENT OF PUBLIC WORKS
Administration Division

fnsbpublicworks@fnsb.us
Main: (907) 459-1340

MEMORANDUM

TO: Fairbanks North Star Borough Assembly

THRU: Bryce Ward, Borough Mayor 

FROM: David Bredlie, Director
Department of Public Works

DATE: November 10, 2021

SUBJECT: Ordinance 2021-20-1I
Appropriation of supplemental funds from the CIP&MR for the
Growden Field Upgrades Project and amending the project
description in the FY 2022 CIP

This ordinance amends the FY 2021-22 budget by appropriating \$248,500 in additional funding from the Capital Improvement Program and Maintenance Reserve (CIP&MR) to the Growden Field Upgrades Project and also amends the project description in the FY 2022 Capital Improvement Program (CIP) to reflect the actual scope of work for the project.

The Growden Field Upgrades Project that was adopted in the FY 2021 and FY 2022 CIPs included a description for three items of work: replacing sections of seating, new restroom facilities, and replacing the infield artificial turf. Project funding is not adequate to complete those items. In scoping meetings with the user group, the infield turf was identified as the number one priority for the project. The Department of Public Works, Design and Construction Division, has advanced the turf replacement project to the 95% design stage. Based on the cost estimates provided with the 95% design package, an additional \$248,500 is required to move forward with this project.

I urge its adoption.

Attachment



1 By: Bryce J. Ward, Mayor
2 Introduced: 11/10/2021
3

4 FAIRBANKS NORTH STAR BOROUGH

5
6 ORDINANCE NO. 2021 - 20 - 1I
7

8 AN ORDINANCE AMENDING THE FY 2021-22 BUDGET BY APPROPRIATING AN
9 ADDITIONAL \$248,500 FROM THE CAPITAL IMPROVEMENT PROGRAM AND
10 MAINTENANCE RESERVE TO THE CAPITAL PROJECTS FUND FOR THE GROWDEN FIELD
11 UPGRADES PROJECT AND AMENDING THE FY 2022 CAPITAL IMPROVEMENT PROGRAM
12 BY CHANGING THE PROJECT DESCRIPTION
13

14 WHEREAS, The Fairbanks North Star Borough (Borough) Assembly
15 established the Capital Improvement Program and Maintenance Reserve (CIP&MR) by
16 Ordinance No. 2021-14 to accumulate funds for projects included in the capital
17 improvement program and include such things as major maintenance, repairs, upgrades,
18 renovation or rehabilitation, expansion, demolition, and new construction of Borough
19 facilities; and
20

21 WHEREAS, The CIP&MR had a balance of \$21,662,908 as of the biweekly
22 Fund Balance Estimate provided to the Assembly at the regular meeting on October 14,
23 2021; and
24

25 WHEREAS, On June 25, 2020, the Borough Assembly adopted the FY 2021
26 Capital Improvement Program (CIP) in Resolution No. 2020-12, which included the
27 Growden Field Upgrades Project with a project scope that included replacing the blue
28 section of seating behind the box seats, construct new restroom facilities, and replace
29 the artificial playing surface; and
30

31 WHEREAS, Ordinance No. 2020-20-1B allocated \$340,000 for the Growden
32 Field Upgrades Project; and

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be *added* is underlined
Text to be *deleted* is [BRACKETED, CAPITALIZED]

33
34 WHEREAS, On April 22, 2021, the Borough Assembly adopted the FY 2022
35 CIP in Resolution No. 2021-12, which made no changes to the Growden Field Upgrades
36 Project from the FY 2021 CIP; and

37
38 WHEREAS, There has been a total of \$150,000 in donations received for
39 the Growden Field Upgrades Project which provides for a total project budget of
40 \$490,000; and

41
42 WHEREAS, It was identified early in the scoping phase that the project
43 budget would not be sufficient to complete all three project scope items and in meetings
44 with the user group the infield artificial turf was the highest priority and it was agreed
45 that this project would focus on the infield turf; and

46
47 WHEREAS, The project has proceeded to the 95 percent design stage and
48 it has been identified that an additional \$248,500 is required for the project.

49
50 NOW, THEREFORE, BE IT ORDAINED by the Assembly of the Fairbanks
51 North Star Borough:

52
53 Section 1. Classification. This ordinance is not of a general and permanent
54 nature and shall not be codified.

55
56 Section 2. FY 2022 Capital Improvement Program Amendment. As set out
57 in the attachment, Amendment #2, the FY 2022 CIP project entitled "Growden Field
58 Upgrades" is amended to change the project description from "The project would make
59 the following potentially phased improvements: replace the blue section of seating behind
60 the box seats, construct new restroom facilities, and replace the artificial playing surface."

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT

Text to be *added* is underlined

Text to be *deleted* is [BRACKETED, CAPITALIZED]

61 to "The project would replace the artificial playing surface."; and the estimated total cost
62 of the project is increased to \$738,500.

63
64 Section 3. Capital Improvement Program and Maintenance Reserve
65 Appropriation. The FY 2021-22 budget is hereby amended by appropriating \$248,500 to
66 the Capital Improvement Program and Maintenance Reserve budgetary guideline entitled
67 "Contribution to Capital Projects Fund" and by increasing Contribution from Fund Balance
68 by a like amount.

69
70 Section 4. Capital Projects Fund Appropriation. The FY 2021-22 budget is
71 hereby amended by appropriating \$248,500 to the Capital Projects Fund budgetary
72 guideline entitled "Growden Field Upgrades" and by increasing Contribution from the
73 Capital Improvement Program and Maintenance Reserve by a like amount.

74
75 Section 5. Lapse of Funds. Upon completion or abandonment of the
76 project, the unencumbered, unexpended funds will lapse to the fund balance of the
77 Capital Improvement Program and Maintenance Reserve.

78
79 Section 6. Effective Date. This ordinance is effective at 5:00 p.m. on the
80 first Borough business day following its adoption.

81
82 ADOPTED THE _____ DAY OF _____ 2021.

83
84 _____
85 Mindy O'Neall
86 Presiding Officer
87

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be *added* is underlined
Text to be *deleted* is [BRACKETED, CAPITALIZED]

88 ATTEST:
89 _____
90
91 April Trickey, CMC
92 Borough Clerk

APPROVED:


Jill S. Dolan
Borough Attorney

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be *added* is underlined
Text to be *deleted* is [BRACKETED, CAPITALIZED]

FY 2022 Capital Improvement Program
(Resolution No. 2021-12)

AMENDMENT #2

Ordinance No: 2021-20-11 Introduction Date: 11/10/2021

Project Name: Growden Field Upgrades

As Adopted:

Project Description: The project would make the following potentially phased improvements: replace the blue section of seating behind the box seats, construct new restroom facilities, and replace the artificial playing surface.

Funding (code)	FY21	FY22				
Capital Improvement Program and Maintenance Reserve (CIP&MR)	340,000					
Donations or Gifts (DG)	160,000					
Project Total	\$500,000	500,000				

CIP&MR Balance	19,731,723	18,795,723				
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As Amended:

Project Description: The project would replace the artificial playing surface.

Funding (code)	FY21	FY22				
Capital Improvement Program and Maintenance Reserve (CIP&MR)	340,000	248,500				
Donations or Gifts (DG)	160,000					
Project Total	\$748,000	500,000	248,500			

CIP&MR Balance *	19,731,723	18,547,223				
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*These are the balances as displayed in the FY 2022 CIP and are only adjusted for this amendment.

FAIRBANKS NORTH STAR BOROUGH
FISCAL NOTE

I. Request

Ordinance No: 2021-20-1I Date Introduced: November 10, 2021

Abbreviated Title: Appropriate \$248,500 from the Capital Improvement Program and Maintenance Reserve for the Growden Field Upgrades Project and Amend the Project Description in the FY 2022 Capital Improvement Program

II. Financial Detail

Department/Division Affected: Public Works / Designs and Construction

EXPENDITURE	Capital Improvement Program and Maintenance Reserve	Capital Projects Fund	
	FY 21/22	FY 21/22	
Contribution to Capital Projects Fund	248,500		
Awaiting Budget		248,500	
Indirect			
Total	248,500	248,500	

SOURCE OF FUNDING

Federal Grant Revenue			
Contribution from Fund Balance	248,500		
Contribution from Capital Improvement Program and Maintenance Reserve		248,500	
Total	248,500	248,500	

Specify Funding Sources: Capital Improvement Program and Maintenance Reserve

OTHER FUNDING (PREVIOUSLY APPROPRIATED)

Ord. No. 2020-20-1B		500,000	
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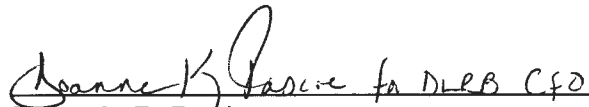
III. Project Purpose:

To provide additional funding to replace the artificial playing surface at Growden Field

IV. Analysis of Future Liabilities and Funding Sources:

On-going maintenance

V. Fund Certification: I certify that funding sources are available as detailed in II above.


Debra L. R. Brady 10/19/2021
 Chief Financial Officer Date

FA	GLA	
GA	CA	
SpA	C	
BV	SA	

**Fairbanks North Star Borough Fiscal
Impact Statement (FIS) (FNSBC 3.20.010 C.)**

Check	Date
<input type="checkbox"/> Version 1	
<input type="checkbox"/> Version 2	
<input type="checkbox"/> Version 3	
<input type="checkbox"/> Version 4	

Originator's Name: David Bredlie Department: Public Works

To Be Introduced/Sponsored By: Mayor Ward

Abbreviated Ordinance Title: Growden Field Upgrade Supplemental Funding

Department(s)/Division(s) Affected: Public Works / D&C

Proposed Introduction Date: November 10, 2021 Ordinance No.: 2021-20-1l

Does this ordinance authorize:

- 1) a new or expansion of services which entails additional costs beyond that approved in the current adopted budget? Yes ___ No *
- 2) a project that is capital in nature and increases operational costs of the Borough in the current or any future fiscal year? Yes ___ No *

Required Information/Estimates	FISCAL IMPACT PRO FORMA SUMMARY - BEST ESTIMATE				
	Remainder of Current FY	1st Full FY of Operations	2nd Full FY of Operations	3rd Full FY of Operations	4th Full FY of Operations
	FY 20 /	FY 20 /	FY 20 /	FY 20 /	FY 20 /
1. Timeline inclusive of all phases					
2. Number and type of new positions which may be required					
3. Cost of operations and maintenance					
4. Future costs to complete capital assets					
5. Estimated revenue impact					
6. Estimated non-Borough funds that may be received:					
a. to fund the ordinance					
b. to fund future phases					
c. to fund future operations and maintenance costs					
7. Anticipated annual tax subsidy					

Is backup attached? Yes ___ No

Contact Person's Name, for FIS questions: David Bredlie Extension: x1360

Director(s) Signature(s): [Signature] Date: 10/6/21

Mayor's Office or Assembly Member Signature: [Signature] Date: 10/7/21

Chief Financial Officer Signature: [Signature] Date: 10/19/2021