



# Fairbanks North Star Borough

DEPARTMENT OF THE ASSEMBLY  
Boards and Commissions Clerks

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## MEMORANDUM

**TO:** Bryce J. Ward, Mayor, Fairbanks North Star Borough  
**THROUGH:** April Trickey, CMC, Borough Clerk *AT*  
**FROM:** Sharon Wittenkeller, Administrative Assistant III Clerk *SW*  
**DATE:** September 20, 2021  
**SUBJECT:** **ACTION OF THE LIBRARY COMMISSION MEETING OF SEPTEMBER 15, 2021**

Regular Meeting Convened at 4:03 p.m./Adjourned at 5:08 p.m.

### Members Present

Karen Fox	Nicole Eiseman	Charles Simmons
Jeff Jacobson	Maida Buckley	Robert Hannon, Vice-Chairperson
Mary Matthews	Rex Nutter, Chairperson	

### Members Excused

Elyse Guttenberg

### Non-Voting Members Present

Melissa Harter, Noel Wien Library Director

The following action was taken at the above-referenced meeting:

### **APPROVAL OF MINUTES**

Meeting Minutes of August 18, 2021

**-Approved**

### **REPORTS**

-Melissa Harter, Library Director, Report.

**-Melissa Harter, Library Director, provided a presentation and update on past and current events at the Noel Wien Library and North Pole Library Branch which included August attendance numbers, the Kids Literacy Farmers Market event, library card incentives, current fall programming, employee staffing and vacancies, staff training, fund raising and current grant proposals.**

**UNFINISHED BUSINESS**

-Review and Approval of Fairbanks North Star Borough Libraries Patron Conduct Policy.

**-Further review and discussion scheduled for the October 20, 2021 meeting.**

**No formal action taken.**

**The next meeting is scheduled for October 20, 2021.**