



**HEALTH AND SOCIAL  
SERVICES  
COMMISSION  
AGENDA PACKET**

**July 14, 2021**

**FAIRBANKS NORTH STAR BOROUGH  
HEALTH AND SOCIAL SERVICES COMMISSION  
THIS MEETING WILL BE HELD IN-PERSON AND BY ZOOM  
OR BY ZOOM ONLY**

HOSTED FROM THE MONA LISA DREXLER ASSEMBLY CHAMBERS  
AT THE JUANITA HELMS ADMINISTRATION CENTER  
907 TERMINAL STREET, FAIRBANKS, AK

**MEETING AGENDA  
July 14, 2021 at 12:30 p.m.**

Please use the link below to join the webinar:  
<https://fnsb-gov.zoomgov.com/j/1605903006>  
Or Dial (Toll Free) 833-568-8864 Webinar ID: 160 590 3006

**A. CALL TO ORDER AND ROLL CALL**

**B. MESSAGES**

1. Communications to the Health and Social Services Commission
2. Citizen's Comments – limited to three (3) minutes
  - a. Agenda items not scheduled for public hearing
  - b. Items other than those appearing on the agenda
3. Disclosure & Statement of Conflict of Interest

**C. APPROVAL OF AGENDA AND CONSENT AGENDA**

Approval of consent agenda passes all routine items indicated by asterisk (\*) on agenda. Consent agenda items are not considered separately unless any Commission member or citizen so requests. In the event of such request, the item is returned to the general agenda.

**D. \*MINUTES**

1. \*Minutes from April 14, 2021.

**E. NEW BUSINESS**

1. Review comments and concerns from the Request for Applications (RFA) and Request for Proposals (RFP) from the past year.
2. Discussion (including community partners) and suggestions for altering the RFA/RFP process or documents.
3. Provide recommendations for possible changes to the documents or the process. This item will be on the agenda for final discussion and for possible

approval at the August meeting of the Fairbanks North Star Borough Health & Social Services Commission.

**F. EXCUSE FUTURE ABSENCES**

**G. COMMISSIONER'S COMMENTS/COMMUNICATIONS**

**H. ADJOURNMENT**

This meeting will be conducted in-person and by Zoom or Zoom-only, to be determined after consideration given to the FNSB Operational Status, and if the Juanita Helms Administrative Center is otherwise open to the public. For more information please visit <https://www.fnsb.gov/406/Boards-Commissions> or contact the Borough Clerk's Office at (907) 459-1401 or email [clerks@fnsb.gov](mailto:clerks@fnsb.gov).

# MINUTES

April 14, 2021

FAIRBANKS NORTH STAR BOROUGH HEALTH AND SOCIAL SERVICES COMMISSION

**MINUTES**  
**April 14, 2021**

A regular meeting of the Fairbanks North Star Borough Health and Social Services Commission was held via Zoom from the Mona Lisa Drexler Assembly Chambers, Juanita Helms Administration Center, 907 Terminal Street, Fairbanks, Alaska. The meeting was called to order at 12:31 p.m. by Retchenda George-Bettisworth, Chair.

**A. ROLL CALL**

MEMBERS PRESENT: Enlow Walker  
Juanita Webb  
Pete Pinney  
Retchenda George-Bettisworth  
Hollis Hall  
Pamela Wagaman  
Rosita Wilburn-Bryant

MEMBERS ABSENT (note if excused): Joe Blackburn (excused)

OTHERS PRESENT: Eric Holland, Administrator  
Sharon Wittenkeller, Recording Clerk

**B. MESSAGES**

1. Communications to the Health and Social Services Commission – None.
2. Citizen’s Comments – limited to three (3) minutes – None.
3. Disclosure & Statement of Conflict of Interest – None.

**C. APPROVAL OF AGENDA AND CONSENT AGENDA**

Motion to approve the agenda and consent agenda made by Commissioner Hall and seconded by Commissioner Pinney. Carried without objection or roll call vote.

**D. MINUTES**

Minutes from March 20, 2021 were approved.

**E. NEW BUSINESS**

1. Review/Finalize scores from the FY22 HSCMG scoring meeting

Commissioners received the final scores for the FY22 Health and Social Community Match Grant (HSCMG) previous to the meeting. Final scores averaged a minimum score of 79 or higher and were all above the minimum threshold score of 70 which is

required for funding if funds are available. If there are additional funds available, the funds will be equally distributed among the applicants.

**MOTION:** To ratify the scores of the FY22 Health and Social Community Match Grant (HSCMG) applications as the final scores made by Commissioner Bryant-Wilburn and seconded by Commissioner Wagaman.

ROLL CALL

Seven (7) in Favor: Hall, Walker, Webb, Pinney, Bryant-Wilburn, Wagaman, George-Bettisworth

Zero (0) Opposed:

**MOTION CARRIED**

Commissioners and staff discussed the potential amount of funds left over from the FY22 HSCMG allocations. There could be additional funds available based on federal relief money, which is yet to be determined.

2. Match Assistance Applications: Score Round 3 Applications

Interior AIDS Association: Interior Medication Assisted Treatment Program, Northern Hope Center: Northern Hope Center Program, North Star Council on Aging: Nutrition, Transportation and Service Program, and Thrivalaska Birth to Five Head Start: Early Head Start Program applied for the Match Assistance Grant (MAG).

The Commission determined that each of the agencies met the definition of essential human services and each application was scored. Each Commissioner provided preliminary and final scores on the application in the following categories: Project narrative, budget cost effectiveness, performance, and new or additional funding.

3. Staff report

Mr. Holland reported that the quarter 3 FY21 HSCMG reports have been coming in and that the state will evaluate and give approval.

**F. EXCUSE FUTURE ABSENCES** – None.

**G. COMMISSIONER'S COMMENTS/COMMUNICATIONS**

Commissioner Bryant-Wilburn commented on her appreciation for residing in a community that can offer aid to programs that serve a wide range of the citizens from those in early childhood, senior citizens, and the vulnerable population.

**H. ADJOURNMENT**

There being no further business, the meeting was adjourned at 1:15 p.m.