

FAIRBANKS NORTH STAR BOROUGH
Reconvened Regular Assembly Meeting
May 13, 2021
6:30 p.m.

The May 6 Regular meeting of the Fairbanks North Star Borough Assembly was reconvened Thursday, May 13, 2021, in the Mona Lisa Drexler Assembly Chambers of the Juanita Helms Administration Center, 907 Terminal Street, Fairbanks, Alaska.

There were present:

Mindy O'Neill, Presiding Officer and

Marna Sanford
Tammie Wilson
Liz Lyke
Aaron Lojewski

Frank Tomaszewski
Jimi Cash
Leah Berman Williams
Matt Cooper

Comprising a quorum of the Assembly, and

Bryce J. Ward, Borough Mayor
Jim Williams, Chief of Staff
Jill S. Dolan, Borough Attorney
Joanne Pascoe, Acting Chief Financial Officer
Christine Nelson, Community Planning Director
Blake Moore, Digital Services Director
David Bredlie, Public Works Director
Jim Clark, City of Fairbanks Representative
Aino Welch, City of North Pole Representative
Tim Doran, School Board Representative
Peggy Macdonald, Treasury/Budget Manager
Eileen Weis, Chief Accountant
Donnie Hayes, Pioneer Park Manager
April Trickey, CMC, Borough Clerk
Adena Benn, CMC, Deputy Clerk

Absent & Excused

None

PRESENTATIONS

Track 1, 03:45

Mayor Ward presented the Employee of the Month for May to Kevin Adamson, Appraiser II, Assessing Office.

SPECIAL ORDERS – PUBLIC HEARING

Track 1, 05:35

1.a. ORDINANCE NO. 2021-20.

An Ordinance Appropriating Funds As Listed For The Fiscal Year Beginning July 1, 2021; Ratifying Fiscal Policies And User Fees; Levying Taxes; Dissolving The Carlson Center Enterprise Funds; And Amending Chapter 2.08 FNSBC, Chapter 4.64 FNSBC, And FNSBC Title 20 To Rename The Division Of Land Management As The Division Of Natural Resources Development And Move The Division To The Office Of The Mayor. (Sponsor: Mayor Ward)

Clerk's Note: Public hearing was closed, and Ordinance No. 2021-20 was moved at the Regular Assembly Meeting of May 6, 2021.

COOPER,
Seconded by WILLIAMS

moved Finance Committee Substitute and Attachments A, B, C and D.

WILLIAMS,
Seconded by SANFORD

moved to amend the Community Planning User Fee Schedule, Page 221, Preliminary Plat Variance (for each variance) by deleting the proposed \$350 increase and keeping the user fee at \$400.

Discussion ensued.

Assemblymember Tomaszewski declared a potential conflict of interest on Ordinance No. 2021-20 due a use agreement between his company, Sample Alaska LLC, and the Borough. The Chair ruled a conflict did not exist and Mr. Tomaszewski remained at the dais.

COOPER,
Seconded by WILLIAMS

moved to amend the amendment by reducing the decrease from \$350 to \$200, resulting in a user fee of \$550.

PUBLIC HEARING – continued

VOTE ON MOTION TO AMEND THE AMENDMENT BY REDUCING THE DECREASE FROM \$350 TO \$200, RESULTING IN A USER FEE OF \$550.

Yeses: Cash, Williams, Sanford, Tomaszewski, Cooper, Lyke, O’Neill

Noes: Wilson, Lojewski

MOTION CARRIED 7 Yeses, 2 Noes

VOTE ON MOTION TO AMEND THE COMMUNITY PLANNING USER FEE SCHEDULE, PAGE 221, PRELIMINARY PLAT VARIANCE (FOR EACH VARIANCE) BY REDUCING THE INCREASE TO \$200 RESULTING IN A USER FEE OF \$550, AS AMENDED.

Yeses: Cooper, Williams, Sanford, Wilson, Cash, Lojewski, O’Neill

Noes: Tomaszewski, Lyke

MOTION CARRIED 7 Yeses, 2 Noes

WILLIAMS,
Seconded by COOPER

moved to amend Emergency Operations - Emergency Management, Page 275, Line 11, Permanent Salaries, by increasing the amount by \$17,830; amend Line 14, Benefits, by increasing the amount by \$10,360, and increasing FTE by 0.13; amend Emergency Operations - 911, Page 313, Line 11, Permanent Salaries, by increasing the amount by \$16,460; amend Line 14, Benefits, by increasing the amount by \$9,560, and increasing FTE by 0.12, for a total increase of \$54,240 and 0.25 FTE increase.

Discussion ensued.

PUBLIC HEARING – continued

LOJEWSKI,
Seconded by CASH

moved to amend the amendment by decreasing dollar amounts and FTE by 50% to reduce crossover training time from 3 months to 1.5 months. Emergency Operations - Emergency Management, Page 275, Line 11, Permanent Salaries, by increasing the amount by \$8,915; amend Line 14, Benefits, by increasing the amount by \$5,180, and increasing FTE by 0.065; amend Emergency Operations - 911, Page 313, Line 11, Permanent Salaries, by increasing the amount by \$8,230; amend Line 14, Benefits, by increasing the amount by \$4,780 and increasing FTE by 0.06, for a total increase of \$27,120 and 0.125 FTE increase.

Discussion ensued.

VOTE ON MOTION TO AMEND THE AMENDMENT BY DECREASING DOLLAR AMOUNTS AND FTE BY 50% TO REDUCE CROSSOVER TRAINING TIME FROM 3 MONTHS TO 1.5 MONTHS. EMERGENCY OPERATIONS - EMERGENCY MANAGEMENT, PAGE 275, LINE 11, PERMANENT SALARIES, BY INCREASING THE AMOUNT BY \$8,915; AMEND LINE 14, BENEFITS, BY INCREASING THE AMOUNT BY \$5,180, AND INCREASING FTE BY 0.065; AMEND EMERGENCY OPERATIONS - 911, PAGE 313, LINE 11, PERMANENT SALARIES, BY INCREASING THE AMOUNT BY \$8,230; AMEND LINE 14, BENEFITS, BY INCREASING THE AMOUNT BY \$4,780 AND INCREASING FTE BY 0.06, FOR A TOTAL INCREASE OF \$27,120 AND 0.125 FTE INCREASE.

Yeses: Wilson, Cooper, Cash, Tomaszewski,
Sanford, Lojewski

Noes: Lyke, Williams, O'Neall

MOTION CARRIED 6 Yeses, 3 Noes

PUBLIC HEARING – continued

VOTE ON MOTION TO AMEND EMERGENCY OPERATIONS - EMERGENCY MANAGEMENT, PAGE 275, LINE 11, PERMANENT SALARIES, BY INCREASING THE AMOUNT BY \$8,915; AMEND LINE 14, BENEFITS, BY INCREASING THE AMOUNT BY \$5,180, AND INCREASING FTE BY 0.065; AMEND EMERGENCY OPERATIONS - 911, PAGE 313, LINE 11, PERMANENT SALARIES, BY INCREASING THE AMOUNT BY \$8,230; AMEND LINE 14, BENEFITS, BY INCREASING THE AMOUNT BY \$4,780 AND INCREASING FTE BY 0.06, FOR A TOTAL INCREASE OF \$27,120 AND 0.125 FTE INCREASE, AS AMENDED.

Yeses: Lyke, Sanford, Cash, Cooper, Williams, Wilson, Tomaszewski, Lojewski, O'Neall

Noes: None

MOTION CARRIED 9 Yeses, 0 Noes

WILLIAMS,
Seconded by CASH

moved to amend Emergency Operations - Emergency Management, Page 275, Line 11, Permanent Salaries, by decreasing the amount by \$9,420; amend Line 14, Benefits, by decreasing the amount by \$5,470; amend Emergency Operations – Animal Control: Animal Care, Page 285, Line 11, Permanent Salaries, by decreasing the amount by \$2,350; amend Line 14, Benefits, by decreasing the amount by \$1,370, amend Emergency Operations – Animal Control: Enforcement, Page 295, Line 11, Permanent Salaries, by decreasing the amount by \$2,350 amend Line 14, Benefits, by decreasing the amount by \$1,370; amend Emergency Operations – Emergency Medical Services, Page 305, Line 11, Permanent Salaries, by decreasing the amount by \$2,350; amend Line 14, Benefits, by decreasing the amount by \$1,370; amend Emergency Operations – 911, Page 313, Line 11 Permanent Salaries, by decreasing the amount by \$7,060; amend Line 14, Benefits, by decreasing the amount by \$4,100.

PUBLIC HEARING – continued

Discussion ensued.

VOTE ON MOTION TO AMEND EMERGENCY OPERATIONS - EMERGENCY MANAGEMENT, PAGE 275, LINE 11, PERMANENT SALARIES, BY DECREASING THE AMOUNT BY \$9,420; AMEND LINE 14, BENEFITS, BY DECREASING THE AMOUNT BY \$5,470; AMEND EMERGENCY OPERATIONS – ANIMAL CONTROL: ANIMAL CARE, PAGE 285, LINE 11, PERMANENT SALARIES, BY DECREASING THE AMOUNT BY \$2,350; AMEND LINE 14, BENEFITS, BY DECREASING THE AMOUNT BY \$1,370, AMEND EMERGENCY OPERATIONS – ANIMAL CONTROL: ENFORCEMENT, PAGE 295, LINE 11, PERMANENT SALARIES, BY DECREASING THE AMOUNT BY \$2,350 AMEND LINE 14, BENEFITS, BY DECREASING THE AMOUNT BY \$1,370; AMEND EMERGENCY OPERATIONS – EMERGENCY MEDICAL SERVICES, PAGE 305, LINE 11, PERMANENT SALARIES, BY DECREASING THE AMOUNT BY \$2,350; AMEND LINE 14, BENEFITS, BY DECREASING THE AMOUNT BY \$1,370; AMEND EMERGENCY OPERATIONS – 911, PAGE 313, LINE 11 PERMANENT SALARIES, BY DECREASING THE AMOUNT BY \$7,060; AMEND LINE 14, BENEFITS, BY DECREASING THE AMOUNT BY \$4,100.

Yeses: Cooper, Wilson, Tomaszewski, Sanford, Cash, Williams, Lojewski, O’Neill

Noes: Lyke

MOTION CARRIED 8 Yeses, 1 Noes

WILLIAMS,
Seconded by CASH

moved to amend Ordinance No. 2021-20, Section 8, Line 105 to replace the sum of \$155,877,689 with \$166,535,956, an increase of \$10,658,267; amend Line 109 to add a sentence that states, “This total approved amount is approximate and may be updated to match the published approved budget of the Fairbanks North Star Borough School District when it becomes available if the Borough Chief Financial Officer determines there is no material difference.”.

Discussion ensued.

PUBLIC HEARING – continued

VOTE ON MOTION TO AMEND ORDINANCE NO. 20201-20, SECTION 8, LINE 105 TO REPLACE THE SUM OF \$155,877,689 WITH \$166,535,956, AN INCREASE OF \$10,658,267; AMEND LINE 109 TO ADD A SENTENCE THAT STATES, "THIS TOTAL APPROVED AMOUNT IS APPROXIMATE AND MAY BE UPDATED TO MATCH THE PUBLISHED APPROVED BUDGET OF THE FAIRBANKS NORTH STAR BOROUGH SCHOOL DISTRICT WHEN IT BECOMES AVAILABLE IF THE BOROUGH CHIEF FINANCIAL OFFICER DETERMINES THERE IS NO MATERIAL DIFFERENCE."

Yeses: Williams, Sanford, Tomaszewski, Cooper,
Lyke, Cash, Lojewski, O'Neall

Noes: Wilson

MOTION CARRIED 8 Yeses, 1 Noes

PUBLIC HEARING – continued

WILLIAMS,
Seconded by SANFORD

moved to amend Multi-Year Programs, Page 699, Program 11, by deleting "Boroughwide-Reserve for Personnel Services (program total [\$20,000] \$0)". Job Reclassifications / Job Placements / Recruitment Travel Costs / Relocations Costs: Funds in the amount of \$12,650 plus benefits of \$7,350 are included as a reserve to handle unanticipated job reclassifications and initial job placements throughout the fiscal year where departments do not have excess funds to cover the increase. Job placements cover both the initial placement costs and staff overlaps for job training. These amounts may also be used to cover recruitment travel costs and relocation costs where departments do not have excess funds to cover these. This is a recurring program. [12/31/2020 available balance: \$141,600]" and replacing with "Boroughwide-Reserve for Personnel Services (program total \$0, FTE total 1.00)". Job Reclassifications / Job Placements / Recruitment Travel Costs / Relocation Costs: There are no funds being added to the reserve, but (one) 1.00 FTE is being added in this FY22 budget. The reserve handles unanticipated job reclassifications and initial job placements throughout the fiscal year. Job placements cover both the initial placement costs and staff overlaps for job training. These amounts may also be used to cover recruitment travel costs and relocation costs. In all cases, funds in this reserve are used only when departments do not have excess funds to cover the cost. The FTE, if used, will be in partial increments and used only to the extent it cannot be covered by the department. This is a recurring program. [12/31/2020 available balance: \$141,600]"

Discussion ensued.

PUBLIC HEARING – continued

VOTE ON MOTION TO AMEND MULTI-YEAR PROGRAMS, PAGE 699, PROGRAM 11, BY DELETING "BOROUGHWIDE-RESERVE FOR PERSONNEL SERVICES (PROGRAM TOTAL [\$20,000] \$0)". JOB RECLASSIFICATIONS / JOB PLACEMENTS / RECRUITMENT TRAVEL COSTS / RELOCATIONS COSTS: FUNDS IN THE AMOUNT OF \$12,650 PLUS BENEFITS OF \$7,350 ARE INCLUDED AS A RESERVE TO HANDLE UNANTICIPATED JOB RECLASSIFICATIONS AND INITIAL JOB PLACEMENTS THROUGHOUT THE FISCAL YEAR WHERE DEPARTMENTS DO NOT HAVE EXCESS FUNDS TO COVER THE INCREASE. JOB PLACEMENTS COVER BOTH THE INITIAL PLACEMENT COSTS AND STAFF OVERLAPS FOR JOB TRAINING. THESE AMOUNTS MAY ALSO BE SUED TO COVER RECRUITMENT TRAVEL COSTS AND RELOCATION COSTS WHERE DEPARTMENTS DO NOT HAVE EXCESS FUNDS TO COVER THESE. THIS IS A RECURRING PROGRAM. [12/31/2020 AVAILABLE BALANCE: \$141,600]" AND REPLACING WITH "BOROUGHWIDE-RESERVE FOR PERSONNEL SERVICES (PROGRAM TOTAL \$0, FTE TOTAL 1.00)". JOB RECLASSIFICATIONS / JOB PLACEMENTS / RECRUITMENT TRAVEL COSTS / RELOCATION COSTS: THERE ARE NO FUNDS BEING ADDED TO THE RESERVE, BUT (ONE) 1.00 FTE IS BEING ADDED IN THIS FY22 BUDGET. THE RESERVE HANDLES UNANTICIPATED JOB RECLASSIFICATIONS AND INITIAL JOB PLACEMENTS THROUGHOUT THE FISCAL YEAR. JOB PLACEMENTS COVER BOTH THE INITIAL PLACEMENT COSTS AND STAFF OVERLAPS FOR JOB TRAINING. THESE AMOUNTS MAY ALSO BE USED TO COVER RECRUITMENT TRAVEL COSTS AND RELOCATION COSTS. IN ALL CASES, FUNDS IN THIS RESERVE ARE USED ONLY WHEN DEPARTMENTS DO NOT HAVE EXCESS FUNDS TO COVER THE COST. THE FTE, IF USED, WILL BE IN PARTIAL INCREMENTS AND USED ONLY TO THE EXTENT IT CANNOT BE COVERED BY THE DEPARTMENT. THIS IS A RECURRING PROGRAM. [12/31/2020 AVAILABLE BALANCE: \$141,600]"

Yeses: Tomaszewski, Cash, Williams, Wilson, Sanford, Cooper, Lyke, Lojewski, O'Neill

Noes: None

MOTION CARRIED 9 Yeses, 0 Noes

SANFORD,
Seconded by COOPER

moved to amend Multi-Year Programs, Page 699, to increase the transfer from the Information Technology Infrastructure Sustainment Reserve to the Multi-Year Programs, Program 9, Digital Services – Information Technology Infrastructure Acquisitions, by \$250,000 (bringing the total amount from \$150,000 to \$400,000).

PUBLIC HEARING – continued

VOTE ON MOTION TO AMEND MULTY-YEAR PROGRAMS, PAGE 699, TO INCREASE THE TRANSFER FROM THE INFORMATION TECHNOLOGY INFRASTRUCTURE SUSTAINMENT RESERVE TO THE MULTI-YEAR PROGRAMS, PROGRAM 9, DIGITAL SERVICES – INFORMATION TECHNOLOGY INFRASTRUCTURE ACQUISITIONS, BY \$250,000 (BRINGING THE TOTAL AMOUNT FROM \$150,000 TO \$400,000).

Yeses: Cash, Tomaszewski, Cooper, Williams, Sanford, Wilson, Lojewski, O’Neill

Noes: Lyke

MOTION CARRIED 8 Yeses, 1 Noes

COOPER,
Seconded by WILLIAMS

moved to amend Grants, Page 745, by increasing the Recurring Grant of Fairbanks Economic Development Corporation, by increasing the general fund contribution from \$350,000 to \$400,000 (for a total increase of \$50,000).

Discussion ensued.

VOTE ON MOTION TO AMEND GRANTS, PAGE 745, BY INCREASING THE RECURRING GRANT OF FAIRBANKS ECONOMIC DEVELOPMENT CORPORATION, BY INCREASING THE GENERAL FUND CONTRIBUTION FROM \$350,000 TO \$400,000 (FOR A TOTAL INCREASE OF \$50,000).

Yeses: Tomaszewski, Williams, Cooper, O’Neill

Noes: Sanford, Wilson, Cash, Lyke, Lojewski

MOTION FAILED 4 Yeses, 5 Noes

WILLIAMS,
Seconded by CASH

moved to allow Financial Services to make the necessary budget adjustments to balance the approved budget and finalize the approved budget ordinance.

Discussion ensued.

PUBLIC HEARING – continued

VOTE ON MOTION TO ALLOW FINANCIAL SERVICES TO MAKE THE NECESSARY BUDGET ADJUSTMENTS TO BALANCE THE APPROVED BUDGET AND FINALIZE THE APPROVED BUDGET ORDINANCE.

Yeses: Lyke, Wilson, Sanford, Tomaszewski, Cash, Williams, Cooper, Lojewski, O’Neall

Noes: None

MOTION CARRIED 9 Yeses, 0 Noes

WILLIAMS,
Seconded by COOPER

moved that the Borough Assembly is designating that the use of general fund fund balance, to balance the budget, is being done in order to reduce the amount of property taxes levied on the taxpayer. (FNSBC 8.04.280).

Discussion ensued.

VOTE ON MOTION THAT THE BOROUGH ASSEMBLY IS DESIGNATING THAT THE USE OF GENERAL FUND FUND BALANCE, TO BALANCE THE BUDGET, IS BEING DONE IN ORDER TO REDUCE THE AMOUNT OF PROPERTY TAXES LEVIED ON THE TAXPAYER. (FNSBC 8.04.280).

Yeses: Sanford, Lyke, Williams, Cooper, O’Neall

Noes: Wilson, Cash, Tomaszewski, Lojewski

MOTION CARRIED 5 Yeses, 4 Noes

Discussion ensued.

PUBLIC HEARING – continued

VOTE ON MOTION TO SUBSTITUTE ORDINANCE NO. 2021-20, AS AMENDED.

Yeses: Sanford, Tomaszewski, Cash, Lyke,
Williams, Cooper, O’Neill

Noes: Wilson, Lojewski

MOTION CARRIED 7 Yeses, 2 Noes

Discussion ensued.

VOTE ON MOTION TO ADOPT ORDINANCE NO. 2021-20, AS AMENDED.

Yeses: Cooper, Williams, Lyke, Sanford, O’Neill

Noes: Cash, Wilson, Tomaszewski, Lojewski

MOTION CARRIED 5 Yeses, 4 Noes

CITIZENS’ COMMENTS – Limited To 3 Minutes (continuation if needed)

Track 2, 26:50

- b. Items other than those appearing on the agenda (this is the section to speak on anything **Not Scheduled** on the agenda).

Brian Beal, resident of the Borough, thanked the borough for services during the COVID-19 pandemic.

ASSEMBLYMEMBER’S COMMENTS

Track 2, 32:15

Assemblymember Lojewski asked if any FNSB mitigations protocols will be changing with respect to the new CDC mask guidelines.

Assemblymember Williams congratulated the graduating seniors this year.

Assemblymember Tomaszewski expressed his concerns with the deteriorated College Inn.

Assemblymember Wilson requested clarification from the administration regarding the College Inn property and Borough authority.

ASSEMBLYMEMBER'S COMMENTS – continued

Assemblymember O'Neall reminded citizens the FNSB Comprehensive Trails plan is open for public comment until Saturday.

Assembly Schedule:

- Thursday, May 20: Special Assembly meeting at 5:30 p.m. at or hosted from the Mona Lisa Drexler Assembly Chambers.
- This meeting will be conducted in-person and by zoom or zoom-only with consideration given to the Borough Operational Status. Please visit fnsb.gov or contact the Borough Clerk's Office at 459-1401 for more information.

ADJOURNMENT

There being no further business to come before the Fairbanks North Star Borough Assembly, the meeting was adjourned at 8:21 p.m.

Mindy O'Neall
Presiding Officer

ATTEST:

April Trickey, CMC
Borough Clerk