



Fairbanks North Star Borough

Parks and Recreation Department

Project Office

Laura.Minski@fnsb.gov

Main: (907) 459-1099

Direct: (907) 459-1074

MEMORANDUM

To: Fairbanks North Star Borough Assembly

Through: Bryce Ward, Borough Mayor *or for BW*

From: Michael Bork, Director, Parks and Recreation

Date: January 14, 2021

Subject: Ordinance 2020 – 20 – 1N
Appropriate Parks and Recreation Project Coordinator Funds for the
Tanana River Recreation Access Improvements Project

Attached for your approval is an ordinance amending the FY 2020-21 budget by appropriating \$30,000 in grant funding awarded by the Federal Highway Administration to the Fairbanks North Star Borough (Borough) Department of Parks and Recreation, Parks Maintenance Division.

The Tanana River Recreation Access (TRRA) project was awarded two Alaska Federal Lands Access Program Grants, Phase 1 in 2017 and Phase 2 in 2019. These projects were combined into one project this year and the design phase began. The entire project is being managed by the Federal Highway Administration-Western Federal Lands Highway Division (FHWA-WFL). The Borough Department of Parks and Recreation still needs to provide support to the consultant team and ensure the project is coordinated with other Borough departments for oversight and review. One of the Parks Project Coordinator positions, for the Borough, is partially project-funded. This position is currently providing review, coordination, and assistance to FHWA-WFL on this project. FHWA-WFL is providing \$30,000 for this position to provide some TRRA project support.

I request your consideration and urge your approval of this ordinance.

Attachment

By: Bryce J. Ward, Mayor
Introduced: 01/14/2021

FAIRBANKS NORTH STAR BOROUGH

ORDINANCE NO. 2020 - 20 - 1N

AN ORDINANCE AMENDING THE FY 2020-2021 BUDGET BY APPROPRIATING \$30,000
IN FEDERAL GRANT FUNDING TO THE CAPITAL PROJECTS FUND FOR THE TANANA
RIVER RECREATION ACCESS IMPROVEMENTS PROJECT FOR THE PURPOSE OF
PROVIDING FUNDING FOR THE PARKS AND RECREATION
PROJECT COORDINATOR POSITION

WHEREAS, The Federal Highway Administration (FHWA) selected the
Tanana River Recreation Access Improvements Project, for Alaska Federal Lands Access
Program (AFLAP) awards of \$2 million in 2017 and 2019; and

WHEREAS, Funds for the Tanana River Recreation Access
Improvements Project were appropriated in Ordinances No. 2017-20-1C and 2019-20-1H
and reallocated in Ordinance No. 2018-20-1W; and

WHEREAS, Phase One of the project was awarded in 2017 and will construct
the South Lathrop Street Extension into the Tanana Lakes Recreation Area (TRLA); and

WHEREAS, Phase Two of the project was awarded in 2019 and will provide
access that meets the Americans with Disabilities Act regulations, including restrooms,
improved parking, and important road connections to existing infrastructure; and

WHEREAS, Both phases of the project were combined to make the Tanana
River Recreation Area Access Improvement project, which is currently under agreement
between the Fairbanks North Star Borough (Borough) and FHWA, is in the preliminary

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be added is underlined
Text to be deleted is [BRACKETED, CAPITALIZED]

32 design phase, and will ultimately construct the South Lathrop Street Extension into TLRA
33 per the 2007 Borough-approved TLRA master plan; and

34
35 WHEREAS, FHWA will manage and design the project with FHWA grant
36 funds and matching funds from the Borough; and

37
38 WHEREAS, The Borough Parks and Recreation Department provides
39 support to the FHWA consultant team and ensures the project receives necessary
40 Borough coordination and review; and

41
42 WHEREAS, One of the Parks Project Coordinator positions for the Borough
43 is partially project-funded; and

44
45 WHEREAS, The funding from this appropriating ordinance will provide the
46 necessary financial support for the Parks Project Coordinator position to coordinate
47 between the Borough and FHWA on this project.

48
49 NOW, THEREFORE, BE IT ORDAINED by the Assembly of the Fairbanks
50 North Star Borough:

51
52 Section 1. Classification. This ordinance is not of a general and
53 permanent nature and shall not be codified.

54
55 Section 2. Acceptance of Federal Grant Funding. The Borough accepts
56 the award of \$30,000 in federal grant funding from the Federal Highway Administration
57 to support project coordination on the Tanana River Recreation Access Improvements
58 project.

59

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60 Section 3. Capital Projects Fund Appropriation. The FY 2020-21 budget
61 is hereby amended by appropriating \$30,000 to the Capital Projects Fund budgetary
62 guideline entitled "Tanana River Recreation Access Improvements-FNSB Project
63 Coordination" and increasing estimated revenue from federal grants by a like amount.

64
65 Section 4. Indirect Fee Waiver. In accordance with the signed grant
66 agreement, indirect is waived for this appropriation.

67
68 Section 5. Eligible Expenditure Period. FHWA grant expenditures
69 incurred within the effective dates of the signed federal grant agreement between FHWA
70 and the Borough are eligible for reimbursement.

71
72 Section 6. Effective Date. This ordinance is effective at 5:00 p.m. on the
73 first Borough business day following its adoption.

74
75 ADOPTED THE _____ DAY OF _____ 2021.

76
77
78
79 _____
80 Mindy O'Neal
81 Presiding Officer

82 ATTEST:
83
84 _____
85 April Trickey, CMC
86 Borough Clerk

82 APPROVED:
83
84 Approved by JSD
85 _____
86 Jill S. Dolan
Borough Attorney

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FAIRBANKS NORTH STAR BOROUGH
FISCAL NOTE

I. Request

Ordinance No: 2020-20-1N Date Introduced: January 14, 2021

Abbreviated Title: Appropriating \$30,000 in Federal Grant Funding for the Project Coordinator of the Tanana River Recreation Access Improvements Project

II. Financial Detail

Department/Division Affected: Parks and Recreation / Parks Maintenance

EXPENDITURE	Capital Projects Fund	
	General Fund FY 20/21	FY 20/21
Personnel Services		30,000
Indirect		
Total		30,000

SOURCE OF FUNDING

Federal Grant Revenue		30,000
Contribution from Fund Balance		
Total		30,000

Specify Funding Sources: U.S. Department of Transportation, Federal Highway Administration

OTHER FUNDING (PREVIOUSLY APPROPRIATED MATCHES)

Ord No. 2017-20-1C		227,244
Ord No. 2019-20-1H		248,159

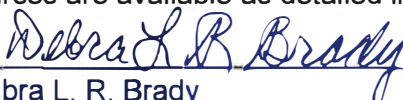
III. Project Purpose:

Provide the department of Parks & Recreation with project coordinator funds for the Tanana River Recreation Access Improvements Project

IV. Analysis of Future Liabilities and Funding Sources:

None

V. Fund Certification: I certify that funding sources are available as detailed in II above.


Debra L. R. Brady 12/20/20
 Chief Financial Officer Date

KT MF mg	FA	SrGLA	<i>[Signature]</i>
	SrGA	CA	<i>[Signature]</i>
	SLSA	C	<i>[Signature]</i>
<i>[Signature]</i>	TBM		<i>[Signature]</i>

**Fairbanks North Star Borough Fiscal
Impact Statement (FIS) (FNSBC 3.20.010 C.)**

Check	Date
Version 1	
Version 2	
Version 3	
Version 4	

Originator's Name: Laura Minski Department: Parks and Recreation

To Be Introduced/Sponsored By: Mayor Ward

Abbreviated Ordinance Title: Tanana River Recreation Access Improvements Grant Funds to FNSB

Department(s)/Division(s) Affected: Parks and Recreation / Parks Maintenance

Proposed Introduction Date: January 14, 2021 Ordinance No.: 2020-20-1N

Does this ordinance authorize:

- 1) a new or expansion of services which entails additional costs beyond that approved in the current adopted budget? Yes ___ No *
- 2) a project that is capital in nature and increases operational costs of the Borough in the current or any future fiscal year? Yes ___ No *

Required Information/Estimates	FISCAL IMPACT PRO FORMA SUMMARY - BEST ESTIMATE				
	Remainder of Current FY	1st Full FY of Operations	2nd Full FY of Operations	3rd Full FY of Operations	4th Full FY of Operations
	FY 2020 / 21	FY 2021 / 22	FY 2022 / 23	FY 2023 / 24	FY 2024 / 25
1. Timeline inclusive of all phases	0	0	0	0	0
2. Number and type of new positions which may be required	0	0	0	0	0
3. Cost of operations and maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4. Future costs to complete capital assets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5. Estimated revenue impact	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6. Estimated non-Borough funds that may be received:					
a. to fund the ordinance	\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00
b. to fund future phases	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
c. to fund future operations and maintenance costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7. Anticipated annual tax subsidy	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Is backup attached? Yes No ___

Contact Person's Name, for FIS questions: Laura Minski Extension: 1099

Director(s) Signature(s): [Signature] Date: 12/11/20

Mayor's Office or Assembly Member Signature: [Signature] Date: 12/11/2020

Chief Financial Officer Signature: [Signature] Date: 12/20/20