HEALTH AND SOCIAL SERVICES COMMISSION MEETING AGENDA
October 13, 2021 at 12:30 p.m.
This meeting will be held at or hosted from the
Mona Lisa Drexler Assembly Chambers
Juanita Helms Administration Center
907 Terminal Street, Fairbanks, AK

This meeting will be conducted in-person and by zoom or zoom-only with consideration given to the Borough Operational Status and if the Juanita Helms Administration Center is otherwise open to the public. Please visit https://www.fnsb.gov/406/Boards-Commissions or contact the Borough Clerk’s Office (907) 459-1401.

A. CALL TO ORDER
B. ROLL CALL
C. MESSAGES
   C.1. Citizens’ Comments - limited to three (3) minutes
       C.1.a. Agenda items not scheduled for public hearing
       C.1.b. Items other than those appearing on the agenda
   C.2. Disclosure and Statement of Conflict of Interest
D. APPROVAL OF AGENDA AND CONSENT AGENDA

Approval of consent agenda passes all routine items indicated by asterisk (*) on agenda. Consent agenda items are not considered separately unless any Commission member or citizen so requests. In the event of such request, the item is returned to the general agenda.

E. MINUTES
       Documents:

       08_11_2021_HSSC_DRAFT MINUTES.pdf
F. REPORTS

G. NEW BUSINESS
   G.1. Match Assistance Grant (MAG): Score Round 1 Applications

H. EXCUSE FUTURE ABSENCES

I. COMMISSIONERS’ COMMENTS/COMMUNICATIONS

J. ADJOURNMENT

K. AUDIO FILES

   10_13_2021_HSSC_AUDIO_RECORDINGTRACK_1

L. ACTION MEMORANDUM

   Documents:

   10_13_2021_HSSC_ACTION_MEMO.docx.pdf
A regular meeting of the Health and Social Services Commission was held Wednesday, August 11, 2021, in the Mona Lisa Drexler Assembly Chambers of the Juanita Helms Administration Center, 907 Terminal Street, Fairbanks, Alaska.

ROLL CALL

There were present appearing telephonically and in person:

- Rosita Bryant-Wilburn
- Enlow Walker (Left at 1:00 pm)
- Joe Blackburn
- Retchenda George-Bettisworth, Chairperson

Comprising a quorum of the Commission, and

- Sharon Wittenkeller, Administrative Assistant III, Clerk
- Eric Holland, FNSB Health and Social Services Administrator

Absent & Excused

- Juanita Webb

MESSAGES

1.a. Citizen’s Comments on agenda items not scheduled for public hearing.

NONE

1.b. Citizen’s Comments on items other than those appearing on the agenda.

NONE

2. Disclosure & Statement of Conflict of Interest

NONE
APPROVAL OF AGENDA AND CONSENT AGENDA

PINNEY, moved to approve the agenda and consent agenda as read.
Seconded by BLACKBURN

VOTE ON MOTION TO APPROVE THE AGENDA AND CONSENT AGENDA AS READ.

Yeses: Walker, Wagaman, Blackburn, Bryant-Wilburn, Pinney, George-Bettisworth

Noes: None

MOTION CARRIED 6 Yeses, 0 Noes

APPROVAL OF MINUTES


Without objection this measure was read by title and approved under the consent agenda.

REPORTS

1. Eric Holland, Health and Social Services Administrator, Report.

Eric Holland, Health and Social Services Administrator provided a status update on the State of Alaska GEMS system, Department of Health and Social Services grant submission and final payments on the FY21 HSCMG, the upcoming FY23 publishing dates, application submission deadlines and noted the next Health and Social Services Commission meeting is October 13, 2021.

NEW BUSINESS

1. Review/Approve the FY22 Match Assistance Grant RFA (Request for Applications) document.

Chair George-Bettisworth explained during the July Health and Social Services Commission meeting it was noted there were no material changes to the RFA from the prior year. Changes and improvements were made to the RFA in the prior year.

Mr. Holland provided status updates on the non-incorporated 501(c)(3) discussion. Input at the last meeting from commissioners and agency partners were helpful. The question that arose was; can a coalition, specifically, the Fairbanks Reentry Coalition, apply for Match Assistance Grants (MAG). The answer last year was coalitions were not able to apply for the MAG. Further inquiry revealed the borough does not enter into contracts with organizations that do not meet the 501(c)(3) designation requirements.
Further discussion ensued on applying and qualifying for 501(c)(3) status.

PINNEY, Seconded by WAGAMAN moved to approve the FY22 Match Assistance Grant RFA document.

VOTE ON MOTION TO APPROVE THE FY22 MATCH ASSISTANCE GRANT RFA DOCUMENT.

Yeses: Bryant-Wilburn, Blackburn, Pinney, Wagaman, Walker, George-Bettisworth

Noes: None

MOTION CARRIED 6 Yeses, 0 Noes

2. Review/Approve the FY23 Human Services Community Matching Grant RFP (Request for Proposals) document.

Chair George-Bettisworth explained during the July Health and Social Services Commission meeting it was noted there were no material changes to the RFP from the prior year. There were some minor changes and improvements that were requested and complete. Some of the main dates and dollar figures will be added to the RFP as appropriate when the state does their update. A few minor changes to the RFP were noted; a typo on page 6 and the info session dates on page 5 of the RFP need to be changed from 12/09/20 to 12/08/21.

BLACKBURN, Seconded by WAGAMAN moved to approve the FY23 Human Services Community Matching Grant RFP document as edited.

VOTE ON MOTION TO APPROVE THE FY23 HUMAN SERVICES COMMUNITY MATCHING GRANT RFP DOCUMENT AS EDITED.

Yeses: Wagaman, Hall, Blackburn, Bryant-Wilburn, George-Bettisworth

Noes: None

MOTION CARRIED 5 Yeses, 0 Noes

EXCUSE FUTURE ABSENCES

None.
COMMISSIONER’S COMMENTS/COMMUNICATIONS

Chair George-Bettisworth informed the commission Brenda Stanfill, Executive Director for the Interior Alaska Center for Non-Violent Living, has taken a position with the State of Alaska, as the Executive Director for Alaska Network of Domestic Violence and Sexual Assault. Chair George-Bettisworth recognized her for all the work she has done for the community of Fairbanks.

ADJOURNMENT

There being no further business to come before the Health and Social Services Commission, the meeting was adjourned at 1:06 p.m.
MEMORANDUM

TO: Bryce J. Ward, Mayor, Fairbanks North Star Borough
THROUGH: April Trickey, CMC, Borough Clerk
FROM: Sharon Wittenkeller, Administrative Assistant III
DATE: October 14, 2021
SUBJECT: ACTION OF THE HEALTH AND SOCIAL SERVICES MEETING OF OCTOBER 13, 2021

Regular Meeting Convened at 12:31 p.m./Adjourned at 12:50 p.m.

Members Present:
Rosita Bryant-Wilburn
Joe Blackburn
Juanita Webb
Joe Blackburn
Enlow Walker
Pamela Wagaman, Vice-Chair
Retchenda George-Bettisworth, Chair

Members Excused:
Peter Pinney

The following action was taken at the above referenced meeting:

APPROVAL OF MINUTES

Meeting Minutes of August 11, 2021
-Approved

REPORTS

Eric Holland, Health and Social Services Administrator provided updates on the State Grants Electronic Management System (GEMS) issues, advanced payments on the FY22 Human Services Community Matching Grant (HSCMG), FY23 HSCMG application status, and the upcoming Health and Social Services Commission December meeting agenda items.

NEW BUSINESS

Match Assistance Grants: Score Round 1 Applications
-The Health and Social Services Commission scored the application submitted by Alaska Center for Resource Families. No formal action taken.

The next meeting is scheduled for December 8, 2021.