1. Agenda - Library Commission
   Documents:
   
   04-21-2021 - LC - AGENDA.PDF

2. Full Agenda Packet - Library Commission
   Documents:
   
   4-21-2021 LCFP.PDF

3. Audio Files - Library Commission
   04-21-2021 Audio Track 1 (MP3) 04-21-2021 AUDIO TRACK 1 (MP3)

4. Packet Of Record - Library Commission
   Documents:
   
   4-21-2021LCPR.PDF
FAIRBANKS NORTH STAR BOROUGH LIBRARY COMMISSION MEETING
THIS MEETING WILL BE HELD BY TELECONFERENCE HOSTED FROM THE
BOARD ROOM
NOEL WIEN LIBRARY
1215 COWLES STREET, FAIRBANKS, ALASKA

April 21, 2021 at 4:00 PM

Please click the link below to join the webinar:
https://www.zoomgov.com/j/1604495080
Webinar ID: 160 449 5080

AGENDA

A. ROLL CALL

B. MESSAGES/PUBLIC COMMENT

C. APPROVAL OF AGENDA

D. MINUTES
   1. Minutes from March 17, 2021

E. UNFINISHED BUSINESS

F. NEW BUSINESS

G. REPORT
   1. Director
   2. Officers

H. COMMISSIONER’S COMMENTS/COMMUNICATIONS
   1. Next meeting May 19, 2021

I. EXCUSE FUTURE ABSENCES

J. ADJOURNMENT
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FAIRBANKS NORTH STAR BOROUGH LIBRARY COMMISSION

MINUTES
March 17, 2021

A regular meeting of the Fairbanks North Star Borough Library Commission was held electronically via Zoom and in-person in the Board Room, Noel Wien Library, 1215 Cowles Street, Fairbanks, Alaska. The meeting was called to order at 4:04p.m. by Rex Nutter, Chair.

A. ROLL CALL

MEMBERS PRESENT:

Rex Nutter, Karen Fox, Jeff Jacobson, Nicole Eiseman, Elyse Guttenberg, Charles Simmons, Maida Buckley, Robert Hannon, Mary Matthews

MEMBERS ABSENT:

B. MESSAGES/PUBLIC COMMENT

None

C. APPROVAL OF AGENDA

Agenda approved without objection or roll call vote.

D. MINUTES

Minutes from February 17, 2020 approved with minor corrections and without objection or roll call vote.

E. UNFINISHED BUSINESS

None
F. **NEW BUSINESS**

None

G. **REPORTS**

**Directors Report**

1. Sincere thanks to Rex for partnering with Melissa to give a presentation to the Assembly. The presentation was about partnering with other libraries.
2. On April 9th the library will be open for browsing appointments on Friday afternoons. The appointments will be 45 minutes long with 30 people during each session and 15 of those patrons designated as Berry Room browsers. The borough’s mitigation plan requires us to clean hourly and/or clean items that are touched. Our plan for the books that are touched is to have patrons put them on a nearby cart so that the books can be quarantined for a few days before being re-shelved.
3. Berry Room just finished up their Spring Break Program. They handed out 200 activity bags.
4. March 2020 – February 2021 we had a circulation of 194,763 items and approximately 125,000 downloadable items. There was an average 30% increase in downloadable items across the states which is true for us as well. There were approximately 20,000 pick-ups at the Bookmobile.
5. Developed a mitigation plan to have AARP come in the library on Saturdays to provide tax aide. They are providing service by appointment only and are completely booked up. They are also holding appointments during the week at the JP Jones Center. Because the tax filing deadline might be extended to May 17, AARP may be able to provide more appointments.
6. Bookmobile will be getting a cellular modem to provide more service and will allow us to use a laptop to issue library cards on the spot when needed.
7. Melissa was elected to be on the Alaska Library Network Board. The first meeting will be tomorrow morning.
8. Our budget session will be briefing the Assembly on April 10th. Should go smooth as we are keeping the budget flat this year.
9. A measure was passed in the Assembly that all Boards & Commissions will be staffed by the Clerk’s Office. Spoke with the Clerk’s Office about how important it is for the Library Commission to meet at the Library and not JHAC and they don’t see that as being a problem.
10. The Borough is letting the emergency declaration lapse so in May we can go back to meeting in person if people are comfortable with that. Social distancing and mask wearing will still be required, so we will need to move the Commission Meetings into the Auditorium.
11. The fundraising group for the expansion is continuing to meet regularly. Two new people have joined the group. Gena Tran works for Fairbanks Native Association and has a lot of experience with grant writing. In addition, we have Peggy Carlson, Kathy Alton and Lisa Meeth on the core board and Trina Bailey from Senator Murkowski’s Office has joined us.

12. The America Rescue Plan was signed last week and has a big impact for libraries. Alaska has been allotted $2m and this will be given to the State Library and they will be putting grant applications out in April.

Officers Report
None

H. COMMISIONER’S COMMENTS/COMMUNICATIONS

Nikki – Was speaking with some people and they expressed how the library is closed on Sundays and how horrible that is when you think about meeting the needs of the public. Is there a possibility of getting that back or have we given it up for good?

Melissa – We never give anything up for good. That happened because they cut our staffing. If we had more people to allow us to open on Sunday’s, we certainly would do it. I think a Public Library of this size should be open on Sunday.

Nikki – Policy question – How does somebody that doesn’t have a permanent address get a library card?

Melissa – This subject comes up frequently. Need to convince the Borough to change its policy. At the end of the day, they are worried about collecting for lost or damaged items. Other libraries have just factored that loss into the cost of doing business. I have met with legal a couple of times regarding this and will continue to try to change their mind. The good thing that has come out of this pandemic is that people can sign up for the digital library card & you don’t need a physical address. Patrons can at least access some information that way.

Jeff – Something to consider as you try to change the rules is maybe you can have a special category of card holders where they may be limited to the number of items they can check out at one time.

Robert – Featuring an interview with Todd Sherman and part of the interview next week is about his working with Bill Berry on the mural. The interview will air Tuesday evening.

Rex – Next meeting is scheduled for April 21, 2021.

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J. **ADJOURNMENT**

4:59 PM
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A. ROLL CALL

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Rex Nutter, Karen Fox, Jeff Jacobson, Nicole Eiseman, Elyse Guttenberg, Charles Simmons, Maida Buckley, Robert Hannon, Mary Matthews

MEMBERS ABSENT:

OTHERS PRESENT:
Melissa Harter – Library Director
Renee Van Nort – Administration Manager
Denise Thompson – Administrative Assistant

B. MESSAGES/PUBLIC COMMENT

None

C. APPROVAL OF AGENDA

Agenda approved without objection or roll call vote.

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4:59 PM
Happy Belated National Library Week!
Browsing Appointments Now Available At Your Libraries!

Call to Reserve Your 45-minute Session!

Noel Wien Library
Fridays @ 2pm, 3pm, 4pm, 5pm
459-1020

North Pole Branch
Saturdays @ 1pm, 2pm, 3pm, 4pm
488-6101

Reservations can be made up to one week in advance
Fancy New Sign!
We were ready!
Kitty had our flank
Updated April 8, 2021
COVID-19 Operational Mitigation Plan ALL FNSB FACILITIES AND FUNCTIONS

This Mitigation Plan has been developed in accordance with applicable health orders, health advisories, guidance issued by the U.S. Centers for Disease Control and Prevention ("CDC"), State of Alaska Governor Dunleavy and the Borough Risk Matrix for COVID-19. All requirements must be met in order for FNSB departments and functions to resume and maintain operations. This notice will be provided to each employee and will be posted at the building entryway.

The Mitigation Plan will follow the mitigation measures in the Borough’s Risk Matrix for COVID-19. The mitigation measures are pre-planned and tied to an operational condition. The operational condition will be determined by the Administration based on objective and subjective information related to the COVID-19 risk assessment in the Fairbanks community. For up to date information on what the FNSB COVID-19 operational status is, please go to: Borough Risk Matrix Dashboard (arcgis.com)

ANY PERSON WITH SYMPTOMS CONSISTENT WITH COVID-19, PENDING A COVID-19 TEST, AND/OR UNDER AN ISOLATION/QUARANTINE ORDER MAY NOT ENTER THE PREMISES

The CDC has identified the following symptoms as being associated with COVID-19:

<table>
<thead>
<tr>
<th>Cough</th>
<th>Shortness of breath or difficulty breathing</th>
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<tbody>
<tr>
<td>Fever</td>
<td>Chills</td>
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<tr>
<td>Muscle or body aches</td>
<td>Sore throat</td>
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<tr>
<td>New loss of taste or smell</td>
<td>Headache</td>
</tr>
<tr>
<td>Nausea or vomiting</td>
<td>Congestion or runny nose</td>
</tr>
<tr>
<td>Diarrhea</td>
<td>Fatigue</td>
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*Note: This list does not include all possible symptoms.*
The Borough Risk Matrix was created to help inform Borough leadership of the overall risk assigned with the indicators used to measure the impacts of the COVID-19 pandemic locally. It is also a tool to inform the public on how the Borough administration is making operational decisions. In addition, other factors are also considered prior to the operational status changing, such as staffing and cleaning capabilities.

Select Date
Enter a date

FNSB Operational Status
Low - Intermediate

4/20/2021, 12:00 AM

Matrix Score
Intermediate
Matrix Value: 0.48

4/20/2021, 12:00 AM

7-Day Case Average
24.14 Cases
Matrix Value: 12

4/20/2021, 12:00:00 AM

Test Positivity Rate
11.19% Positive
Matrix Value: 24

April 20, 2021

Hospitalizations
5 (3-Day Avg)

Matrix Value: 12

4/20/2021
FY 2021–2022 Budget
Fairbanks North Star Borough

PROGRAM BUDGET SUMMARY

DEPARTMENT OF LIBRARY SERVICES – ADMINISTRATIVE DIVISION

MISSION/Program Description

THE LIBRARY SERVICES DEPARTMENT FUNCTIONS AS THE FAIRBANKS NORTH STAR BOROUGH PUBLIC LIBRARY SYSTEM, AND CONSISTS OF THREE BRANCHES: NOEL WIEN LIBRARY, NORTH POLE BRANCH AND THE BOOKMOBILE. DEFINED BY ALASKA STATUTES: ARTICLE 6 AS A PUBLIC LIBRARY. THE DEPARTMENT’S PURPOSE IS TO PROVIDE FREE AND EQUAL ACCESS TO INFORMATION AND RESOURCES TO RESIDENTS OF THE BOROUGH. Library staff manages the Department’s collections, technology and resources to meet the informational, educational, research and recreational needs of our community. THE ADMINISTRATIVE DIVISION oversees departmental resources to optimize library services provided to the public. Responsibilities include planning, executive guidance, fiscal management, administrative support, facility & vehicle management.

Major Long-Term Issues and Concerns

• Fourth grade students in Alaska ranked last in the 2019 National Assessment of Educational Progress assessments. Fairbanks students, ranking 22nd, fall in the middle of the pack in the 2018 Alaska School Districts’ English Language Arts Proficiency exams. Children must read well by the age of nine in order to be able to learn effectively for the remainder of their education. FNSB Public Libraries have a vital role to play in helping to resolve this literacy crisis. Early literacy is a bread and butter issue for public libraries. We intend to partner with community members to complement the educational opportunities available for our youngest residents. Improved and increased capacity to serve this demographic is necessary.
• The role FNSB Public Library will play in fiscal healing Fairbanks after the pandemic will be imperative for communal success. Residents are in need of modern tools to rebuild their economic lives – from job and benefit applications, to new skill acquisition, new business creation, meeting and gathering spaces to economical entertainment, our libraries will be a central feature in the lives of many and we must be ready.
• Noel Wien Library is outdated and unable to serve the community needs currently. Outdated layout, technology, shortage of meeting and gathering spaces and inefficiencies in service all demonstrate an immediate need for renovation. Planned CIP enhancements for Noel Wien Library will help the facility provide modern library service for many years to come.
• Public libraries’ service models were severely impacted by the pandemic. Returning to how they functioned before the crisis will require time and adjustments by staff and community. Undoubtedly some of the new virtual services will be incorporated into offerings and hopefully create a stronger and more agile program for the residents of the Fairbanks North Star Borough.

Objectives for FY 2022

• Continue to adjust library services to serve the most customers while taking into account the safety of the public and staff.
• Work with FNSBSD to offer library cards to all students via Power School, eliminating a barrier to library use.
• Work with the Fairbanks Library Foundation on fundraising for remaining funds needed for the scheduled CIP Noel Wien Library renovation.
Concrete vault toilet and dumpster will be constructed behind safety berms in the parking lot area. ADA accessible parking, paths, and shooting rests will be added. The covered shooting areas will be reconstructed to meet modern standards and repair damage.

### Small Park Replacement Program

This program would be an annual dedicated stream of capital funding that would go into a multiyear capital fund for replacement of Borough-listed parks, as funding allows. It would include new accessible playgrounds, paths, parking, picnic area, new trees, new signs, fencing, restrooms, picnic shelters, and ADA accessibility to include design. Parks included in the funding shall be limited to the following 23 parks: Allardige, Aurora, Bluebird, Chena Kiwanis, Chena Lake, Fahrenkamp, FLRA, Fun Time, G bas, Greath, Gweden, Hamilton Acres, Kendall, Kiama, Kwanza, Wenden, Midnight Sun Lions, Morning Star, Myrtle Thomas, Nussbaumer, Plateau, Sneed, South Fairbanks.

### Noel Wien Library Upgrades and Repairs

Implement the suggested recommendations in the Quality Metrics report in support of the space redesign project. The project would also include major maintenance aspects such as parking lot resurfacing and striping, replacement of carpeting, fixtures and bookshelves, remodeling of public toilet rooms and security upgrades.

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<th>Project</th>
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<th>Scoping</th>
<th>Design</th>
<th>ROW-Land Acquisition</th>
<th>Construction</th>
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WHY NOW?
Noel Wien Library is the center of our community, the heart of our Golden Heart City. Built in 1977, the library building has not been updated aside from a limited renovation in the 90s. Standard use of computers, the internet, WiFi and the multiple formats of information delivery today could not have been imagined 44 years ago when the library was constructed. Noel Wien Library was built as a traditional library, and it no longer serves the needs of a modern Fairbanks.

LIBRARY PARTNERS
The campaign to renovate the Noel Wien Library is being facilitated by The Fairbanks Library Foundation, which serves to support public libraries in the Fairbanks North Star Borough. The Foundation was a key partner in fundraising for North Pole Branch Library, completed in 2014.

FAIRBANKS LIBRARY FOUNDATION
BOARD MEMBERS
- Matt Casor
- Michelle Dam
- Jamie Freiman
- Jeannette Gorda
- Joe Hayes
- Erica Joyce
- Sara Marshall
- Sarah McGowan

CONTACT US
Michelle Dam
Board President and Chair of the Capital Campaign Committee
Melissa Harter
Library Director
president@thelibraryfoundation.org
907.459.1029

NOEL WIEN LIBRARY
OUR COMMUNITY’S LIBRARY

Centrally located in Fairbanks, the Noel Wien Library is the system’s main branch serving almost 100,000 residents of Interior Alaska. Visited on average by over 1,000 a day, it is an important part of the fabric of Fairbanks and a safe place for neighbors to gather, learn, share and grow together.

An investment now in modernizing our library is an investment in the future with broad impacts:

- Library access and quality programs improve student learning outcomes.
- A place to apply for benefits, jobs and learn new career skills.
- Community gathering and meeting spaces.
- Safe and engaging space for school children from surrounding campuses.
- Equitable access to technology for all residents.
- Community-wide partnership opportunities to foster relationships and strengthen ties.

OUR GOAL

Noel Wien Library’s mission is to inspire lifelong curiosity and growth to help people succeed and improve their quality of life. The estimated cost to expand and modernize the library is $11 million. Approved as a capital project, 76% of funding has been earmarked by the Borough for this renovation. Our goal is to raise the remaining 2.7 million dollars needed to begin construction by summer 2022.

THE DETAILS

- Fully renovated public spaces to improve library services and efficiency for all ages.
- Noel Wien Library’s first Teen Room including current technology, age-appropriate materials, study areas for cooperative engagement and a dedicated teen computer lab and adaptable space.
- Addition of 4,000 square feet providing convertible programming spaces for children, tweens and teens, as well as family reading areas and access to our beautiful gardens.
- Provision of tools needed for small business creation and growth.
- Countryman Cafe, an eating area and used book sale space.
- Additional community gathering and meeting spaces for various-sized groups.
- New public computer and technology use area with dedicated service desk.
- Enhanced and larger reading areas with easy WiFi and charging access.
- Renovated public restrooms.
- Fully outfitted Active Learning Lab for community and staff programming.

THE IMPACT

This exciting public area expansion and refresh will improve and ease access to information for all ages and provide a safe space for our diverse community to come together and solve problems for meaningful change and dialogue.
A Couple of fundraising stories
Community Book Discussion

Know My Name
by Chanel Miller

In honor of Sexual Assault Awareness Month, in conjunction with the Noel Wien Library and the Interior Alaska Center for Non-Violent Living.

April 28 from 5:30 to 7:00pm

Virtual discussion via Zoom. Register online or scan the QR code below.

Know My Name: a memoir

Chanel Miller

Questions? Please contact preventionordinator@lacinl.org or (907) 796-5002.
NOEL WIEN LIBRARY
AND
STARS OF GOLD READERS PRESENT:

A KIDS LITERARY
FARMERS MARKET!

Tuesday, July 27, 2021  3-6pm

JOIN US FOR THIS FUN EVENT TO CELEBRATE
READING, HEALTHY EATING AND
LOCALLY GROWN!

Family friendly: sign up for
children ages 0-17
required

For more information call
459-1020
Kudos to Reference OLLI Team!

David, thanks so much for organizing this class. Along with most, I have been out of the library for more than a year. Things have changed! Even with a fair background in library offerings I learned a lot, and appreciated the hands on detail, and the frequent mention that help was available both on the programs themselves, and via the reference desk and Book-a-Librarian.

I am hoping that now that you have such a good basis for the class, you’ll consider offering Library 101 again in Fall 2021. We don’t know if classes will be offered in person or not, but Zoom worked very well I think. It allowed individuals to follow along at home, without too much distraction from technical issues. Here are the dates:
"We want to be just like you!"

Imitation is the sincerest form....... 

I just got of the phone with a librarian at Lake Minchumina asking how we are operating here, because they love our library and want to do it the way we are doing it. They are having a community meeting this afternoon to discuss it. Interestingly she wanted to know if we were looking at vaccination cards or if anyone just off a plane could come in with an appointment.
• Thank you,
• Denise and April!

• Happy Administrative Assistants Day!